

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

COUNCIL MEETING MINUTES

7TH DECEMBER 2010

Minutes of a meeting of Burton on the Wolds, Cotes and Prestwold Parish Council held at Burton on the Wolds Village Hall on Tuesday 7th December 2010 at 7:30pm.

Present

Cllr D Edmonds (Vice Chairman)

Cllr W Best

Cllr A Carr

Cllr M Pickford

Cllr R Saunders

Mrs C Blain (Clerk)

In attendance

PC R Melody (from 8:10pm)

Brian Rowell – Neighbourhood Watch Coordinator
one member of the public

1. APOLOGIES FOR ABSENCE

Cllr R Shields (Chairman), Cllr D Irving, Cllr D McDermott, County Cllr R Shepherd, Borough Cllr J Bokor

2. DISCLOSURES OF INTERESTS

Cllr W Best declared a personal interest in the Plantation as a PC representative on the Plantation Committee.

Cllr M Pickford declared a personal interest in the Plantation as the Chairman of the Plantation Committee.

Cllr R Saunders declared a personal interest in the Playing Fields Association as a PC representative on the PFA Committee.

3. MINUTES OF LAST MEETING

Resolved: To accept and sign as a true record the minutes of the meeting held on Tuesday 2nd November 2010.

4. MATTERS ARISING

- a) **Highways observations on Wymeswold Airfield application P/10/2259/2**
The highway observations were read to the meeting.

- b) **Other communication regarding the above application**

Cllr Carr expressed concern that the comments of the Council regarding this application were not properly proposed at the previous meeting.

The planning application is recommended for refusal at the Plans Committee. The Parish Council were informed that the agent may suggest amendments to the plans. The Environmental Health department at Charnwood Borough Council have said that the reduction in noise levels of 2-3 decibels would be 'neither here nor there'.

Resolved: That the representative of the Parish Council speaking at the Plans Committee will say the following: The original bund was built with guarantees that it would reduce noise from the airfield and this has not been the case. The Parish Council now seek reassurance that the proposed bund will work and that the conditions requested by the Parish Council will be met, as they were not last time when no enforcement action was taken. The Parish Council feel that the conditions are essential to lessen the impact on residents.

PC R Melody arrived at 8:10pm



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5. POLICING

- a) **Police Report:** PC R Melody (2864) introduced himself as the new beat officer and gave the following report: There were several crimes reported in November:
Burton on the Wolds: One burglary of a dwelling on Hubbard Road, forced entry to the Primary School and one theft of a vehicle from The Willows.
Cotes: Damaged caused to a fence to gain entry to a compound on Back Lane and four thefts of a caravan at the same address.
Members of the public are reminded to stay with their vehicles whilst they defrost them on cold mornings.
- b) **Communication from the Police:** Cllr Carr expressed concerns that communication was not being received quickly enough. PC Melody agreed to look at the email alerts being sent.
- c) **Current position of the Neighbourhood Watch scheme operating in Burton on the Wolds:** Brian Rowell, the Neighbourhood Watch Coordinator updated the Council on the current situation. There are coordinators across Burton on the Wolds, with the exception of Hubbard Road and Sowters Lane. Following a discussion it was
Resolved: For the Clerk to add Brian Rowell's name and telephone number to the website and to ask for new members & coordinators.

8:25pm PC Melody left

6. BOROUGH COUNCILLOR'S REPORT

None.

7. TO RECEIVE THE CLERK'S REPORT (a copy is filed with the minutes)

Resolved: To note receipt of this report.

8. QUESTIONS / COMMENTS FROM THE FLOOR (LIMITED TO 15 MINUTES)

A member of the public asked about a letter from the gardening Club to the Parish Council. The Clerk explained that unfortunately the letter had not arrived in time to be on the agenda for this meeting and would therefore be discussed at the January meeting.

9. PLANNING APPLICATIONS

- a) **P/10/1891/2** 267 Melton Road, Burton on the Wolds. **Granted**
- b) **P/10/1952/2** 267 Melton Road, Burton on the Wolds. **Granted**
- c) **P/10/2428/2** Removal of 1 Cherry tree. (Tree Preservation Order)
4 The Willows, Burton on the Wolds
Resolved: That the Council has no comments to make regarding this application.
- d) **P/10/2588/2** Erection of two-storey extension to rear of dwelling, 12 Hubbard Road, Burton On The Wolds
Resolved: That the Council has no comments to make regarding this application.
- e) To agree who is to speak at the Plans Committee regarding application P/10/2259/2
As agreed in item 4b Cllr D Edmonds is to speak on behalf of the Parish Council at the Plans Committee. In the event that the weather prevents Cllr Edmonds from attending the Plans Committee, Cllr M Pickford will speak.

10. TRAFFIC / HIGHWAYS

None.



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11. ENVIRONMENT

- a) **Percent for Art Orchard Development – Update:** A meeting has been arranged with the Clerk, Sally Eden from Charnwood Borough Council and Tim Wilson from David Wilson Homes to discuss the way forward with the project.
The deadline for spending the money has passed and the Clerk is awaiting a reply from Julie Robinson and Sylvia Wright from Charnwood Borough Council as to whether we can go ahead with the installation outside the deadline.
Planning permission will be required to site the sculptures.
- b) **The Balancing Pond Fence** Cllr Saunders reported that Severn Trent have emailed her to say that they will repair the fence around the balancing pond.
- c) **Dog Waste Bins** The Clerk reported that she has met with Eleanor Montgomery from Charnwood Borough Council and that there are no dog bins available. It is possible to relocate a litter bin from another location in the village at no cost, however the bin will need to be located at either end of the footpath, on Barrow Road or Springfield Close and along the footpath. Following a discussion it was
Resolved: To leave the bins as they are.

12. PLANTATION

The collection of small trees at the beginning of December was cancelled and because of this and the adverse weather it had been decided to cancel the volunteer day on Sunday.

13. VILLAGE HALL

It was noted that the Christmas lights were not yet in place and the Clerk was asked to find out the situation.

14. BURIAL GROUND / ALLOTMENTS

The triangular entrance splay in front of the gates is still covered in leaves.

Resolved: For the Clerk to add this to the list of items covered by the grounds maintenance contract.

15. PLAYING FIELD

To discuss the insurance requirements for playground safety checks: The Parish Council is required, under the terms of its insurance, to make a weekly check of the playground equipment and make a record of this. The Clerk has been carrying out these checks over the last month and reported that the soft surface around the roundabout is rising up at the edge causing a possible trip hazard where it meets the path.

Resolved: For the Clerk to contact Peter Harrison, who usually looks after the equipment to agree if he or the Clerk are to complete the checks.

16. FOOTPATHS AND BRIDLEWAYS

None.

8:50pm One member of the public left.

17. FINANCE

- a) **Financial Update:** As of 1 December 2010 the balances of the bank accounts stood at:
- | | |
|-------------|------------|
| Current | £ 1,000.00 |
| Reserve | £ 7,604.82 |
| Bonus Saver | £ 2,859.65 |
| TOTAL | £11,464.47 |
- The bank charges of £90 have been refunded.
The plantation funds of £966.88 are included in the above figure.



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b) An update on administrative and budget management changes

The Clerk updated the Council on changes to the management of the accounts which are now on spreadsheets and the changes to the budget headings, such as the addition of a 'village amenities' section. This enables items paid on a regular basis to be taken out of the 'miscellaneous' heading.

All items for discussion are to be included on the agenda, this is in line with the regulations governing Parish Councils and enables greater transparency.

8:55pm Brian Rowell left

c) To review the memberships of the Council

The Council reviewed a list of the Council's memberships along with their cost and the benefits of membership. It was agreed to keep the current memberships and to discuss membership of LRALC at the next meeting when Councillors have had the opportunity to investigate what the benefits would be.

d) To agree the 2011/12 Budget: Following a discussion it was

Resolved: To agree the proposed budget for 2011/12 drafted by the Clerk (attached)

e) To agree the Precept for 2011/12:

Resolved: To keep the precept at the same amount as the current year, at £17,000.

f) To approve and sign the bank mandate forms to add the Clerk

Resolved: To sign the bank mandate to remove Sarah Best and add Clare Blain as a signatory on the Council's bank accounts.

g) To approve and sign the standing order instruction for the Clerk's Salary

Resolved: To approve and sign the standing order instruction for £425.14 per month for the Clerk's salary as agreed in the Clerk's contract of employment.

18. TO APPROVE THE SCHEDULE OF PAYMENTS TOTALING £1311.91

Resolved: That the following payments are approved:

	Payee:	For:	Invoice No.	Amount:	Payment Type:
1	Burton on the Wolds Village Hall	Hire for PC Meeting 2/11	02/11/10	£20.00	cheque
2	Sally Mitton	Clerk's salary & expenses October	10/11/10	£310.58	cheque
3	Staples	Office Expenses	8815696	£14.38	cheque
4	Staples	Office Expenses	8816735	£41.18	cheque
5	JRB Enterprise	Dog Gloves (waste bags)	8442	£38.72	cheque
6	Roma Landscapes	Mow Towles Playing Field	11502	£52.87	cheque
7	Neil Avers	Chipper for Plantation	NA1110	£175.00	cheque
8	Clare Blain	Salary w/c 25/10 12 hours	N/A	£107.04	cheque
9	Clare Blain	Clerk's Salary – November	N/A	£425.14	cheque
10	Clare Blain	Clerk's Expenses – November	N/A	£32.00	cheque
11	SLCC	Annual Membership Renewal	N/A	£95.00	cheque
	TOTAL			£1,311.91	

19. CORRESPONDENCE FOR DISCUSSION

a) Email from Steve Shaw of 'Unlock Democracy' regarding the Sustainable Communities Act

No action



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- b) **The annual PRIDE appeal**
No action
- c) **Letter from Burton on the Wolds resident Nicola Willars**
The letter was brought to the Councillor's attention and will be on the January agenda for further discussion.
- d) **Letter from Leicestershire County Council re. Flood Defence Initiative**
To be included in the Press Release.

20. TO AGREE ITEMS FOR INCLUSION IN THE PRESS RELEASE

Open meeting in February, Police report, flood protection kits and the precept.

The meeting went into closed session, excluding press and members of the public.

21. TO AGREE THE CLERK'S EXPENSES

The Clerk proposed that her monthly expenses be paid as follows:

- £ 5 towards the cost of the telephone provision
- £ 5 towards the cost of telephone calls
- £ 5 towards the cost of broadband

Total £15 per month. This represents a saving of approximately £15 per month and this is reflected in a reduction in the budgeted amount, saving £183 over the year.

Resolved: To pay the Clerk the expenses as above.

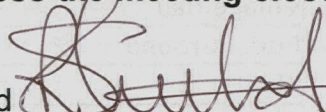
The meeting went back into open session.

22. TO APPROVE AND SIGN THE STANDING ORDER INSTRUCTION FOR THE CLERK'S EXPENSES

Resolved: To approve and sign the standing order instruction to pay the Clerk £45 per month. (Comprising of £15 expenses and £30 office accommodation.)

There being no further business the meeting closed at 9:50pm.

These minutes are a true and accurate record



Cllr R Shields, Chairman

Date

4/1/2011

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

2011/12 Budget

INCOME	2011/12 Budget
Precept	17,000.00
Allotment Rent	300.00
Cricket Club	320.00
Burial Ground	150.00
Plantation	0.00
Bank Interest	35.00
Miscellaneous	938.00
TOTAL INCOME	18,743.00

EXPENDITURE	2011/12 Budget
Clerk's Salary	5,300.00
Clerk's Expenses*	250.00
Office Accommodation	360.00
General Administration**	500.00
Insurance	2,700.00
Audit	400.00
Memberships	200.00
Accountant	N/A
Training	200.00
Cost of Contested Election***	1,379.90
ADMIN SUBTOTAL	11,289.90

Pavilion and Playing Field Association	2,000.00
Village Hall	2,500.00
Burial Ground	850.00
Plantation	100.00
Open Spaces & Footpaths	1,500.00
Gardening Club	280.00
ASSET MAINTENANCE SUBTOTAL	7,230.00

Village Amenities****	700.00
Contingency	5,000.00
Miscellaneous	N/A
TOTAL	24,219.90
	Excluding VAT

Notes:

*Clerk's Expenses: Travel, Telephone and Broadband

**General Admin: Includes hall hire for meetings and staples account purchases

***Election Cost: This is the estimated cost of a contested election held at a different time to the local elections and referendum.

If the parish elections are held at the same time the cost is estimated to be £900.35.

In future the cost of an election will be split over the budget of the four years.

****Village Amenities includes: plants and flowers, dog waste products, street lighting recharge.

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COUNCIL MEETING MINUTES

2ND NOVEMBER 2010

Minutes of a meeting of Burton on the Wolds, Cotes and Prestwold Parish Council held at Burton on the Wolds Village Hall on Tuesday 2nd November 2010 at 7:30pm.

Present

Cllr R Shields (Chairman)
Cllr D Edmonds (Vice Chairman) (from 20:00)
Cllr W Best
Cllr A Carr
Cllr D Irving
Cllr D McDermott
Cllr R Saunders
Mrs C Blain (Clerk)

In attendance

Borough Cllr J Bokor
County Cllr R Shepherd (from 21:00)
Two members of the public

Cllr R Shields welcomed Clare Blain as the new Clerk to the Parish Council.

1. APOLOGIES FOR ABSENCE

Cllr M Pickford, PC Lynne Gilbertson, PCSO Brian Geeson

2. DISCLOSURES OF INTERESTS

Cllr R Shields declared a personal interest in the Village Hall as the PC representative on the Village Hall Committee.

Cllr D McDermott declared a personal interest in the Plantation as a PC representative on the Plantation Committee.

Cllr W Best declared a personal interest in the Plantation as a PC representative on the Plantation Committee.

Cllr R Saunders declared a personal interest in the Playing Fields Association as a PC representative on the PFA Committee.

3. MINUTES OF LAST MEETING

Resolved: To accept and sign as a true record the minutes of the meeting held on Tuesday 5th October with six amendments: Item 7, 'objet' amended to 'object'; item 7, '42/7' amended to '24/7'; item 7, 'e' amended to 'be'; item 9, 'y' removed from the paragraph; item 12, 'Wardle' inserted after 'Jason'; item 16, 'ask for further help' amended to 'reply on behalf of the Council'.

4. MATTERS ARISING

Planning Permission P/10/1877/2 Wymeswold Airfield, Prestwold Lane

Cllr R Shields reported that comments on the above application were sent to Charnwood Borough Council and a reply was received from Peter Blitz. Peter Blitz also sent the draft conditions for the application and copies were circulated to Cllrs.

5. POLICING

- a) PCSO B Geeson sent the following report: There was one crime reported in October – a vehicle was broken into on Wymeswold Lane.

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- b) A resident of Seymour Road has complained about members of the public parking on his driveway.

Resolved: For Cllr R Shields to contact the Village Hall Committee regarding the matter.

6. CLERK'S REPORT

The Clerk reported that she is looking into the outstanding matters passed on by the previous Clerk and is updating the website and financial records.

7. QUESTIONS / COMMENTS FROM THE FLOOR (LIMITED TO 15 MINUTES)

- Borough Cllr J Bokor reported on the savings that the Borough Council have to make over the next four years. They hope to be able to make the savings through improving efficiency and without impacting front line services.
- Cllr J Bokor reported that the airfield noise petition was presented to cabinet last Thursday. The report is ongoing and Cllr J Bokor has requested that it be more investigative.
- Cllr J Bokor reported that the old LDF is now defunct and there will be a new LDF in the spring, following the publication of the localism bill.
- The BT race to infinity was brought to the attention of the Cllrs and it was
Resolved: To support this initiative by asking the Clerk to put posters on the notice boards and produce a flyer to be delivered to each household.
- An elector commented that BURSAG were not in favour of the proposed changes to lorry access to the airfield.

20:00 Cllr D Edmonds arrived.

8. PLANNING APPLICATIONS

- a) **P/10/2146/2** - Allways Manor Lodge Farm, Nottingham Road, LE12 5TP Certificate of Lawfulness for Existing use - for continued use of bungalow for residential use (Class C3).

Resolved: That the Parish Council has no comments to make regarding this application.

- b) **P/10/2259/2** - Formation of extension to acoustic bund (with associated realignment of agricultural track) and raising the height of existing acoustic bund. Wymeswold Airfield, Prestwold Lane, Hoton, LE12 5SN.

There was a discussion of the merits of the application and the following points were agreed by the council:

- That the Council would like an independent noise expert to review the applicant's report to determine if the proposed bund would reduce noise levels.
- That lorry movements should be tightly controlled.
- That damage to verges from the building of the previous bund should be put right prior to commencement of works on the new bund.
- That wheel washing facilities are in place prior to the commencement of works on the new bund.
- That the applicant must be accountable for subcontractors complying with conditions laid out in the planning consent.
- That if the conditions are not met the Borough Council should impose sanctions.
- That a representative of the Parish Council will speak if the application is heard by the Planning Committee.

It was proposed that a public meeting be held to discuss the application, but this was rejected. It was

Resolved: To ask the Clerk to make these points in a letter to the planning authority.

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20:45 Borough Cllr J Bokor and 1 member of the public left.

9. TRAFFIC / HIGHWAYS

An email from John Hindley of BURSAG had been received regarding the proposed changes to the access for lorries to the airfield and the road signs in Burton.

10. ENVIRONMENT

- a) **Percent for Art Orchard Development – Update** Cllr D McDermott updated the Council with progress on the project and it was
Resolved: For Cllr D McDermott to write to the Borough Council for an extension to the timescale for the section 106 money.
- b) **Orchards Play Area**
The swing seat has now been exchanged for a cradle seat.
- c) **Overgrown Hedges**
Resolved: For the Clerk to report the overgrown hedges i) between Brickwood Close and the end of Springfield Close and ii) the end of the balancing pond.

11. PLANTATION

A volunteer weekend is being held at the plantation this weekend.

21:00 County Cllr R Shepherd arrived.

12. VILLAGE HALL

No report.

13. BURIAL GROUND / ALLOTMENTS

It was reported that the splay needs clearing of weeds and leaves.

Resolved: For Cllr R Shields to look into the matter.

14. PLAYING FIELD

Cllr R Saunders reported that the Playing Field Association (PFA) are going to apply for planning permission to install new equipment. Cllr R Saunders asked if the Parish Council would pay the £170 fee for this application. It was

Resolved: For the Parish Council to pay £170 for the planning application on behalf of the PFA.

15. FOOTPATHS AND BRIDLEWAYS

Cllr R Saunders reported that footpath H98 has not been reinstated. It was

Resolved: To ask the Clerk to contact the Rights of Way officers at County Hall to ask for footpath H98 to be reinstated.

16. FINANCE

- a) **Financial Update:** As of 1 October 2010 the balances of the bank accounts stood at:

Current	£1,000.00
Reserve	£ 411.74 overdrawn
Bonus Saver	£2,859.65

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TOTAL £3,447.91

A fee of £90 has been charged for unarranged borrowing on 20/9, 21/9 and 1/10. The second half of the precept (£8,500) was received on 1/10. Sarah Best was paid in error on 1/11 and she has given a cheque to repay this amount.

Resolved: To sign the letters to the bank cancelling the payment to Sarah Best and changing the correspondence address to the new Clerk.

Resolved: For the Clerk to contact the bank and ask if the charges can be refunded.

- b) **Budget 2011/12:** A draft of the budget was circulated to Cllrs who were asked to review it in readiness for further discussion at the December meeting.

17. AUTHORISATION OF CHEQUES

Resolved: That the following cheques are authorised and signed at the meeting.

1	E.on *	Village Hall Gas	£27.44
2	Roma Landscapes		£621.57
3	Burton on the Wolds Village Hall	Hire for PC Meeting 5/10	£20.00
4	SWALEC	Village Hall Electricity	£105.79
5	Robert Shields	Plants	£137.42
6	Charnwood Lock and Key	Unlock filing cabinet	£41.13
7	Ian Knowles	Clean lap top and hard drive	£25.00
8	Charnwood Borough Council	Planning Application for PFA	£170.00
	TOTAL		£1,148.35

* Cheque signed prior to meeting.

18. MISCELLANEOUS MATTERS

- a) **LCC Transport Plan LTP3 Consultation**

Resolved: To make individual responses to the consultation.

- b) **Email regarding the Maintenance of the Burton Millennium Garden**

An agreement had been made at a previous meeting and it was therefore

Resolved: To ask the Clerk to respond to Mrs Bantick with the agreement made at the September meeting.

19. PRESS RELEASE

New Parish Clerk, Race to Infinity, Village Information Packs.

There being no further business the meeting closed at 9:35pm.

These minutes are a true and accurate record

PP *Edwards*
Cllr R Shields, Chairman

Date *7th December*
2010

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

COUNCIL MEETING MINUTES

5TH OCTOBER 2010

Minutes of a meeting of Burton on the Wolds, Cotes and Prestwold Parish Council held at the Village Hall, Burton on the Wolds Tuesday 7th September 2010 at 7.30pm

Present

Cllr R Shields (Chair)
Cllr D Edmonds (Vice Chair)
Cllr D Irving
Cllr W Best
Cllr A Carr
Cllr D McDermott
Cllr M Pickford
Mrs S Mitton (Clerk)

In attendance

Two electors

The meeting opened at 7.30pm with Cllr Shields welcoming the new Clerk and advised that the presentation would be on paper, due to an IT problem the laptop was being repaired. Cllr Shields reported he had received an email from the retiring clerk, stating she wouldn't be attending the meeting as planned and asking for her best wishes be passed on to the Councillors and her thanks for the flowers and the last 4 years.

1. APOLOGIES FOR ABSENCE

Cllr R Saunders, Cllr R Shepherd, Cllr J Boker, PC Lynne Gilbertson

2. DISCLOSURES OF INTERESTS

Cllr D Edmonds	None
Cllr R Shields	Personal interest in the Village Hall as PC representative
Cllr A Carr	None
Cllr D Irving	None
Cllr W Best	Personal interest in the Plantation as PC representative
Cllr M Pickford	Personal interest in the Plantation as PC representative
Cllr D McDermott	Personal interest in the Plantation as PC representative

3. MINUTES OF LAST MEETING

The minutes of the previous Parish Council meeting held on 7th September 2010 minutes were accepted as a true and correct record of the meeting with two amendments: No. 5 changing the word from 'far' to 'fast' and No. 6 changing 'Airfield' to 'Playing Field Car Park', all were in favour.

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4. MATTERS ARISING

Cllr Shields referred to the Clerks report, having been previously circulated to Councillors. It was agreed this was a useful report, having the Clerk report on continuing work from the previous meeting and reporting on courses attended. It was proposed that the report be included in the agenda for future meetings as an item following No. 6, all were in favour.

Traffic/Highways – High Hedges

The Clerk reported that she had contacted Mike Sheldrake, extract from his response:

Hedges are the responsibility of the landowners and so our usual course of action is to identify the responsible party and serve notice that the hedge requires cutting back. I have a feeling that this hedge has not been cut for a while and depends on the sweep of passing traffic to stunt it, right at the edge of the carriageway. The landowner probably feels the task of cutting at this location is too hazardous. If so, we will discuss and offer to provide appropriate traffic management (although we will have to recharge costs).

Action: Clerk to follow up.

Pathways between Cotes and Prestwold

The Clerk reported that she had contacted Cllr Boker, no response received to date.

Action: Clerk to follow up.

Bins

Discussion took place regarding the response the Clerk received from Eleanor Montgomery, extract below.

Further to my email sent last week, I forgot to mention that although according to our records we do not appear to own the land by Fishpond Plantation, we will be double checking our records. In doing so, we would welcome the opportunity to work with you as Parish Council to go through your land registry records to establish the boundary and ownership of the land.

Cllr Shields commented that request was for the bin to be sited along the jetty between Springfield Close and Barrow Road, which is public land plus a large bin at the end of Huntingdon Close. It was commented that the land registry records had already been checked with Eleanor Montgomery previously.

Action: Clerk to contact E Montgomery.

Cllr Shields commented that the reminder of the report would be read during the closed session.

5. POLICE

Reported by Lynne Gilbertson Friday 1st October 2010 via email to the Clerk.

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There have been no crimes in Burton or Cotes. There was a theft reported at commercial premises in Prestwold on 25/09/2010 when property was removed during a function. Enquiries ongoing.

Lynne conducted speed checks on 29/09/2010 in Cotes. 17 vehicles were monitored and 5 advice notices were issued.

6. QUESTIONS / COMMENTS FROM THE FLOOR

No comments were made.

7. PLANNING

P/10/1952/2 – 267 Melton Road, LE14 3PR

Erection of a replacement dwelling, following the demolition of existing property

No comments.

P/10/1891/2 – 267 Melton Road, LE14 3PR

Proposed locating of static caravan, for period of 12 months for site security purposes, during reconstruction of derelict property, to connect sewage to existing septic tank, plus additional external lighting.

No comments.

2010/C361/02 and 2010/C362/02

Recycling Unit 61, Wymeswold Industrial Estate

Construction of a paper and plastic waste storage and processing facility for use in conjunction with established recycling facility

Discussion took place in regard to the above two applications. It was noted that the applications both include lorry movements of up to 6 per day each – variable. It was noted that County had objected last year, to a previous application from a Recycling company located in the same area, due to the poor quality of junction on to the main road.

The Parish Council agreed to object on the grounds of the environmental impact to the surrounding villages with security lighting and specific concerns that the number of lorries accessing the area has been underestimated. If approved it was agreed that it should be stated that lorries should exit on to the Melton Road and turn left on the A46 in an easterly direction, likewise for lorries approaching the plant. All were in favour.

Clerk and Chair to draft a response to circulate to all Councillors.

P/10/1877/2 Wymeswold Airfield, Prestwold Lane, Hoton

Change of use of land at Prestwold Park and Wymeswold Airfield, to include non-motorised sporting activities and training Prestwold Park

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The Parish Council discussed the Prestwold Park application. It was noted the application has requested 42/7 and to include Sundays and Bank Holidays.

24/9

Conditions

Owners to inform Charnwood Borough Council and Parish Councils when activities are to take place and the expected number of spectators. Definition of minimal noise. Limit events to 100 times per year. Sound systems being used to be sited and directed so they do not cause any noise problems to surrounding village. Not to use the sound system/lighting system between the hours of 8pm and 8am. No more than 250 vehicles to access any event. Events must be agreed with Charnwood Borough Council and other authorities before routing of traffic is agreed. Same routing of traffic as used for the National Caravan Club event, i.e. No traffic to go through Burton on the Wolds.

8. TRAFFIC / HIGHWAYS

Lorry Control Summary

Cllr Saunders comments were read out by Cllr Shields in her absence.

Both the proposals for altering the 7.5 weight restrictions on Narrow Lane and Wymeswold Lane mean that Wymeswold will benefit from reduced traffic through their village whilst we shall have an increase. Not acceptable.

The three options as written by Mike Sheldrake were read out and discussed

The three options that we are currently considering as modifications to the Lorry Control order covering Sileby and The Wolds are as follows;

1. Narrow Lane Wymeswold

The full length of Narrow Lane is covered by a 7.5 tonne weight restriction, which continues into Wymeswold via Brook Street. Because vehicles over 7.5 tonnes are permitted to enter the restricted area for delivery, it is currently possible for these vehicles to legitimately access the poultry farm (which lies at the junction of Narrow Lane and Brook Street) from either the B676 or through Wymeswold.

Setting back the weight restriction on Narrow Lane, so that it did not commence until just beyond the poultry farm access at Brook Street, would mean that all 7.5 tonne traffic would be obliged to access and egress the poultry farm from the B676 and Narrow lane. The option of passing through Wymeswold would be removed. Clearly this proposal would be of benefit to Wymeswold village but would add pressure to Narrow Lane. The lane has had substantial strengthening in recent years but still remains narrow (in both name and width) and of limited construction and so I suggest that the option to modify the weight restriction requires further careful consideration before confirming it as a firm intention.

2. Wymeswold Lane, Burton on the Wolds

Again, the full length of Wymeswold Lane is covered by a 7.5tonne weight restriction and the local delivery exemption allows lorry traffic to enter this restriction if making deliveries to or from the business park. It is therefore currently possible for vehicles over

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7.5T to legitimately access the business park from either the B676 or through Wymeswold.

I suggest that the weight restriction on Wymeswold Lane should be lifted from its junction with the B676 to a point just beyond the business park access. As above, this would mean that access to and from the business park, for vehicles over 7.5T, would then only be possible from the B676.

3. Big Lane/Seagrave Road, Seagrave/Sileby

Both of these routes are fully covered by a 7.5 tonne weight restriction. However, this means that lorries over 7.5T, travelling into Sileby or to Sunrise Farm, can access the zone from any direction including via the A46 and Park Hill Lane at Seagrave.

I suggest that the weight restriction should be lifted on Big Lane and on Seagrave Road, at least to Sunrise Farm. This would compel all vehicles over 7.5 tonnes that want to access Sileby industry from the north east, to do so via Paudy Lane and Big Lane, rather than via the A46 and Seagrave. This would reduce vehicle movements at the hazardous A46 Seagrave crossroads junction and alleviate the narrow route through the village of Seagrave.

It does seem paradoxical that we will be proposing a reduction of the weight-restricted roads but it is a mechanism that will help limit route options for vehicles over 7.5 tonnes that are making deliveries or have a base within the weight-restricted area, confining their movements to more appropriate routes.

I should also add that when we come to carry out the full review there might be other options and issues that come to light but at this stage, these are the preliminary thoughts and probably cover the key issues affecting the area.

Of course, there will very probably be objections to these changes, particularly from the affected operators.

It was noted that Option 1 and Option 2 have the potential to both increase lorry traffic through Burton on the Wolds, whilst reducing the impact for Wymeswold, which would be an adverse effect for Burton. Cllr Shields recommended that the Parish Council object to both Options 1 and 2 on these grounds, all in favour.

A review of Wymeswold Business Park and Lorries

Cllr Shields had recently contacted Helen Robinson at Charnwood Borough Council, as a response had not been received to the Parish Council's request to investigate excessive lorry movement. Helen's response of 28th September was read:

Dear Mr Shields

I have had a number of discussions with the managing agents of the site. The history was complex and the number of uses on the site have taken some time to establish and confirm. There are some issues with the creation of compounds on the site that have been erected without planning permission and I am expecting an application for their retention. The other uses on the site however are authorised, whilst some of the users may have changed over the years the uses fall within those permitted and there are no conditions that would specifically control the number of lorry movements and deliveries from the site. Having spoken to the County in respect of the number of lorry movements they do not feel the numbers of vehicles are excessive or should cause any issues from the industrial estate.

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When the applications are validated for the compounds on the site you will of course be consulted and you will be able to comment on them.

Cllr Carr reported that he was shocked at the increase in lorries that use the Wymeswold Industrial Estate; the amount of lorries had increased dramatically. It was noted that two distribution companies had relocated there (Eclipse and ETS) and the Parish Council were not aware of being asked for comments for planning permissions for distribution companies. It was also noted that there is an addition of a company selling lorries located on the site.

It was proposed that the Parish Council respond to Helen Robinson's correspondence by asking for audit notes and asking how there were no breaches. All in favour.


The Parish Council agreed to make a request under the Freedom of Information Act, for all the planning permission for the business activities taking place on the site, all in favour.

9. ENVIRONMENT

Airfield Noise – a review of the Public Meeting with Nicky Morgan MP

The minutes taken at the Public Meeting were circulated. It was noted that the minutes were a comprehensive report of the meeting, including views from all who attended.

Cllr Shields noted that the meeting was well attended and comments made were useful for the Parish Council to know what problems residents were experiencing, it was also useful for Nicky Morgan to be present and had visited the site, should any help for advice from her be needed in the future. Cllr Shields advised this would be parked for the time being, until the Parish Council are informed as to what is happening with the petition.

The Clerk reported that she had received an email from Helen Robinson in the last week; Helen stated she was emailing residents in response to receiving the petition signed by villagers in regard to the noise problems encountered. Helen's email asked residents if they would agree to a manned sound monitor in their garden. The Clerk pointed out that this was to her personal email address; in response to problems she raised  in respect of the noise from the Airfield track, as a Burton resident. This had been replied to but no monitor had been installed yet.

Feedback from the Airfield Liaison Meeting

Cllr Carr reported that he had attending the Airfield Liaison Meeting where he was informed that the bund was to be extended and higher in places. An acoustic consultant had been employed to take calculations to further reduce noise. Cllr Carr suggested that the Parish Council employ an acoustics expert who would be able to either confirm or reject any findings. It was acknowledge at the meeting that the bund is higher than they said it would be. Cllr Edmunds pointed out that Prestwold Estate was gaining income by building the bunds, which may be a factor. It was pointed out

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that the estate were investigating the possibility of planting alternative trees, other than the ones specified by Charnwood Borough Council, to further reduce the noise.

Planters

Cllr Shields reported that he had investigated various options for Planters to be placed at the entrances to the village, and circulated information on large hardwood planters at a cost of £570 each (trade price), 1mtr sq x 640 high, to be sited on hard areas. Sponsorship was suggested, all agreed this would be a good idea, no decision was made.

10. PLANTATION

Cllr Pickford reported that several volunteer days are planned with students from Loughborough and had proved to be very productive. The first volunteer day was for half a day, with last Saturday's planned day being cancelled due to the rain. The next meeting has been arranged for 18th October, and plans are beginning for a Bluebell Day with local crafts to promote the plantation.

A Heritage Warden had been appointed at the last meeting – Cath Thompson.

Neil Aberns had agreed to become the Tree Warden, as he holds several licences for his tree work. Cllr Carr reported that Neil would have a conflict of interest as he works around the village; the tree warden is responsible for checking work on trees is carried out correctly. Discussion took place, Cllr Carr reported that he is the Tree Warden, this position remained unchanged.

11. VILLAGE HALL

Cllr Shields reported that the Village Hall floor had been cleaned and polished by a local contractor. The proposal regarding the Village Hall management had been accepted, with one or two things that they were unsure about has been sorted. Cllr Shields had suggested that the insurance could be sorted via the Parish Clerk when other insurances are sought.

The meeting held to discuss what work needs to be carried out was postponed from the original date, and was attended by Cllr Carr and Cllr Shields. Both Councillors had spoken to different contractors regarding the acoustics in the Hall, with both offering different solutions to the problem, both agreeing that the sound reverberation should be at 1, which is up at 7. Both contractors offered similar quotations of around £4,000 to resolve the problem. A list of Hall maintenance was drawn up and included loose slates on the roof, front entrance and rear fire door and guttering. Quotations for these works are being sought. The electrics and external decoration will be discussed at a future meeting of both committees.

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12. BURIAL GROUND / ALLOTMENTS

Cllr Shields has received a quote (requested at the previous meeting) for standpipe covers to be placed in both the burial grounds and allotments. The quotation of £118.48 was accepted, proposed by Cllr Carr, seconded by Cllr McDermott, all in favour with one abstention.

Action: Cllr Shields will ask Jason ^{Wedge} to start the work

13. PLAYING FIELD

Nothing to report.

14. FOOTPATHS AND BRIDLEWAYS

Cllr Saunders had reported that footpath H98, Barrow Road to the Old School had not been reinstated again.

No response had been received to date from Cllr Bokor regarding the footpath between Cotes and Prestwold.

Action: Clerk to follow up both.

15. Finance

Balances

Available funds as at 31/08/10

Current Account £1000 Reserve Account £2213.12 Bonus Saver £2853.06
(Plantation funds £716.88 included)

Balances as per the last meeting as the Clerk has not received any bank statements to date.

1st October 2010 Charnwood Borough Council BACS advice for £8500.00

AUTHORISATION OF CHEQUES

It was proposed by Cllr Shields, seconded by Cllr Edmonds and carried that the following cheques be authorised and signed at the meeting:

Roma Landscapes	August invoice for grass cutting	£723.30
Island Fire Protection Ltd	Extinguishers, blanket and signs	£175.08
SLCC	Council Finance & Clerks Guides	£ 24.70
R. Saunders	Flowers & card purchased	£ 26.99
Leics. County Council	Street Lamp Re-charge 09/10	£125.26
E.ON	Estimated gas reading – Village Hall	£ 29.94
S.Mitton	Salary, expenses and purchases	£606.25
Charnwood Traffic Sys	Moving 4-dr filing cabinet Cotes to Burton	£ 23.50

There is an issue with who should be paying the E.ON invoice, which will be rectified by Helen Monk when she returns from her holiday.

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16. MISCELLANEOUS MATTERS

Charnwood Borough Council Consultation – New Executive Arrangements, how should the council be run?

No comments.

2011 Census – how can the Parish Council help?

No comments.

Free Development Workshops for Councillors

No comments.

Review of Conservation and Landscape Services

Action: Cllr Carr to ask for further information.

reply on behalf of Council
B

17. PRESS RELEASE

Policing. Traffic Lorry objections 7.5 ton limit. Standpipe covers improvements to allotments and burial grounds. Cath Thompson new Heritage Warden. Objection to planning on industrial estate, due to increased traffic. Reminder to homeowners to ensure plants over walls and hedges do not intrude on to pathways.

The meeting went into closed session, excluding press and members of the public.

18. CLERK'S REPORT

The remainder of the Clerk's report were read and discussed covering Employment Law and HMRC obligations advice from the SLCC training day.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 10PM

[Signature]
2/11/2010

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

Public Meeting with Nicky Morgan MP

**To discuss concerns residents have with the noise from activities held
on Wymeswold Airfield**

**Burton on the Wolds Village Hall
25th September 2010**

The meeting opened at 10.00am, chaired by Cllr Robert Shields and attended by 42 residents from Burton on the Wolds, Cotes and Prestwold and Wymeswold villages. Cllr Shields welcomed everyone to the meeting and thanked Nicky Morgan for her attendance.

Cllr Shields gave a brief background to the meeting stating there two planning permissions for activities on Wymeswold Airfield; one for recreational use of vehicles on the track and the second for commercial use of vehicles on the track. A third planning application had been submitted in the last week for change of use of the land to include non-motorised and non-percussive sports training and events.

At the Liaison Meeting held on 10th September, it was reported that a further planning application is to be submitted for more bunds. In light of concerns raised by Wymeswold residents to noise from the track, there may be further bunds. At the Liaison Meeting, Charnwood Borough Council gave assurances that the operators are not breaking any planning conditions.

Following complaints from residents, the Parish Council decided to hold a public meeting with Nicky Morgan, to tackle the problem from a different position. Cllr Shields referred to the recent judgement for Croft, where residents had a similar noise problem from nearby racing bikes, the high court judgement agreed that despite their planning permission, they were not entitled to cause a noise nuisance, therefore the racing bikes organisation can now only hold events on certain days of the year, alleviating the noise problem.

Cllr Shields suggested that the noise problem experienced by some residents could be approached this way as a 'noise nuisance' and stated that Bev Green from Charnwood Borough Council (CHC), is looking into this; a petition was submitted to CBC, presented by Cllr Jenny Boker.

Nicky Morgan stated she has heard the noise from the activities, by just getting out of her car for this meeting it is evident. Nicky reported that she has discussed the problem with residents, Cllr Boker and has visited the site. Nicky stated she is aware that noise problems are a growing concern, and cannot influence planning issues, issues at a national quality level could be raised, she reiterated that she was not attending in legal capacity, merely to listen to views. Nicky also stated that she had received several emails from residents who could not be present this morning, from residents who have concerns about the noise problem and from residents who do not.

Cllr Shields asked the floor for comments.

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David Keen, Wymeswold, stated that noise from the south west affects his home, sounds levels are worse than 5 years ago, hears the squeal of tyres and acceleration and would like to look at the sound monitoring reported.

Cllr Shields replied that sound monitoring is carried out on the site, however in a recent email it was noted that Everyman had stated they had sent their equipment away for re-calibration and monitoring at that time was not available, which was not acceptable. The recorded levels are available on Everyman's website.

Resident 2 stated that the noise from the track affects quality of life and the nuisance needs reducing. Agreed that approaching the issue as a nuisance is a good idea, and there would be a need legal representation as a community.

Resident 3 stated that noise levels are monitored on the track; this should be monitored within the community as this is where the noise is the problem.

Cllr Shields responded that Bev Green (CBC) has placed monitoring equipment in some residents' gardens, as part of the evidence she is collecting.

Cllr Boker reported that monitoring noise levels within the community will need to be carried out for a specific period of time before it is deemed a nuisance.

Cllr Edmonds stated that most of the complaints go to the Planning Department at CBC where they are consolidated, hence reporting a low level of complaints, which is not a good analysis of data. Cllr Edmonds also stated that the planning application submitted last week, in respect of further activities being carried out on the land is for 24 hours, 7 days a week, and includes the use of a public address system; although the application states they will consider noise, Cllr Edmonds suggested that applications should stop, until the noise nuisance to residents has been resolved.

Kevin Brown, Burton on the Wolds, asked what the Parish Council role is in this campaign and what they hope to achieve.

Cllr Shields responded that the Parish Council is not campaigning; the petition was carried out by a local resident not the Parish Council and as the Parish Council constantly receiving complaints regarding the noise from the track, it was agreed to look at this on their behalf. Cllr Shields stated that the noise levels do not exceed planning approval, however they are causing a nuisance, and there may be ways of reducing noise activities, and stated that the Parish Council are acting as a conduit to pass on residents concerns.

Kevin stated that representation today is low, there should be both sides here and stated it is hardly a great turnout. He stated that his garage relies on Everyman and if they were not there, his garage would probably close.

Nicky Morgan stated that she had received emails from people who were unable to attend today.

Emma Hyland, Burton on the Wolds, agreed with Kevin, and asked what is it that we want to get out of this. Emma stated that we do not get any problems at home and would strongly object to any petition, and stated that we do not want to see the value of our home go down if the garage and shop were to close.

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Resident 4 stated that the value of his home had probably gone down because of the noise problem.

David Cook reported that he had organised the petition in Wymeswold, and gathered signatures, as time permitted, he could have spoken to more residents. Some responses received were that people did not want to sign the petition as they did not want to see housing built on the airfield.

Martin Davies, Burton on the Wolds stated there are far greater issues to discuss.

Kathy Brown, Burton on the Wolds stated she has no problem with the noise from the airfield and enjoys walking in Prestwold grounds with her dogs, Kathy suggested that people should move house.

Cllr Shields responded that residents want Everyman to be good neighbours and stop causing the noise problem, 99% of their noise does not constitute a breach in planning but causes problems to quality of life for some residents.

There was discussion regarding building houses on the site. Cllr Boker responded that the Local Development Plan is currently defunct because of the change in government and to build housing would need planning approval.

Sue Easton, Wymeswold stated that she can tolerate the noise for one to two days and is fine with it, but it has crept up over the years and it appears the noise is everyday except for Sundays. Sue asked if we could control the number of days.

Cllr Boker reported that the track has become more popular over the years with people travelling from around the UK to use it.

Resident 5 suggested asking Everyman to build more bunds and plant fir trees on top to help stop the noise.

Cllr Shields responded that this had been discussed and they are restricted to the types of trees, however it had been asked if they could plant Birch trees; this is being considered by CBC.

Cllr Boker pointed out that earth absorbs noise, whereas noise often travels through trees and stated that Prestwold are looking at alternative barriers, and are experimenting using straw at the East end. Cllr Boker also stated that no one wants to close Everyman; we want a solution to the noise problem.

Emma Hyland stated she would feel upset if the village takes legal action unless there was a clear majority in the village. Emma agreed that an amicable solution needs to be found.

Resident 6 pointed out that if Everyman wanted to be good neighbours why haven't they looked at modification of their vehicles.

Several residents stated that the vehicle noise is part of the experience and to take it away would be detrimental to the driving experience.

Cllr Shields stated that there are guidelines for vehicle noise levels, Everyman had one vehicle which had problems, which is now rectified.

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Cllr Alan Carr, Burton on the Wolds stated that the noise is a big issue for a lot of people, but he is surprised at the low turnout today. Cllr Carr stated that the Parish Council is not driving this; the petition raised less than 20% of signatures from people with concerns, if you assume there were two signatures from each home. He stated if silencers were put on the vehicles then people would not want to drive them. Cllr Carr referred to Kevin's comments regarding the garage, and pointed out that as part of Everyman's planning application they had requested provision of fuel pumps on their own site. Cllr Carr stated that Lorries through the village are a more important issue.

Sally Mitton, Burton on the Wolds stated she has been a resident in Burton for seven years, the noise had become an issue in the past three years, probably exacerbated by the building of the bunds, the noise is an issue particularly on Saturdays, from early morning to the end of the day, response received from Charnwood Borough Council hadn't offered a solution.

Tony Edmunds, Burton on the Wolds stated that a genuine piece of research needs to be carried out as the quality of life for some residents is significantly affected by the noise, with some people being seriously affected.

The group agreed the noise causes problems for 'pocket' areas of the villages.

Cllr Nick Shaw, Chairman of Wymeswold Parish Council thanked Nicky Morgan for giving up her Saturday morning to discuss the noise problems experienced by residents of the villages and stated that he too finds the noise annoying, with Saturdays being pretty constant, hearing tyre squeal from Wymeswold playing fields. He also stated that residents could not make assumptions with regard to their property values as had been stated previously.

Cllr Shaw reported that the Parish Councils attend liaison meetings, and he had asked at the last meeting if the course could be redesigned on the corner, where it creates noise from tyre squeal and acceleration engine noise. Cllr Shaw stated that potential legal action would be very expensive, and noted that Everyman is acting within the law. Cllr Shaw pointed out the need to keep evidence based findings.

Cllr Shields agreed and stated that Charnwood Borough Council is gathering evidence from their monitoring equipment in the village.

Cllr Shields thanked everyone for attending the meeting and for their comments which are to be discussed at the next Parish Council meeting.

Parish Council meetings are held on the 1st Tuesday of every month and all residents are warmly invited.

Cllr Shields also invited residents to the February Parish Council meeting which will be an open meeting for all to discuss any issues of concern they may have.

The meeting closed at 11.00am

Sally Mitton
Parish Clerk

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

COUNCIL MEETING MINUTES

7TH SEPTEMBER 2010

Minutes of a meeting of Burton on the Wolds, Cotes and Prestwold Parish Council held at the Village Hall, Burton on the Wolds Tuesday 7th September 2010 at 7.30pm

Present

Cllr R Shields (Chair)
Cllr D Edmonds (Vice Chair)
Cllr D Irving
Cllr W Best
Cllr A Carr
Cllr R Saunders
Cllr M Pickford

In attendance

Cllr R Shepherd, PC Lynne Gilbertson, Brian Geeson (for item 6), and 3 electors

1. APOLOGIES FOR ABSENCE

Cllr J Bokor, Mrs S Best (Parish Clerk)

2. DISCLOSURES OF INTERESTS

Cllr D Edmonds	None
Cllr R Shields	Personal interest in the Village Hall as PC representative
Cllr A Carr	None
Cllr D Irving	None
Cllr W Best	Personal interest in the Plantation as PC representative.
Cllr R Saunders	Personal interest in the PFA as PC representative.

3. MINUTES OF LAST MEETING

The minutes of the previous Parish Council meeting held on 3rd August 2010 were amended to remove Cllr Pickford from Point 20. The minutes were then accepted as a true and correct record and were signed by Cllr Shields. Proposed by Cllr Pickford and seconded by Cllr Irving. All in favour.

4. MATTERS ARISING

Cllr Shields read the matters arising presentation which detailed the following points:

- Cllr Shields reported that a meeting is to be held on Saturday 25th September at 10.00am with Nicky Morgan MP, to discuss the noise from the Airfield. Cllr Shields will prepare a leaflet contacting other Parish Councils and individuals.
- It was reported that Nicky Morgan has also agreed to attend the December Parish Council Meeting.
- Swing Seat – The Orchards – It was reported that Tim Wilson from DWH has apologised for the swing seat not being replaced and has promised that this will be exchanged for the cradle seat as a matter of urgency.
- Gardening Club - A letter from the Gardening Club has been received, thanking the Parish Council for agreeing to pay the rental for five uses of the village hall,

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in return for their maintenance of the Garden. The letter also requests clarification on purchasing landscaping materials, suggesting a limit of £50 per item for purchasing items without seeking approval. The letter also asks for confirmation of funding arrangements, suggesting a lump sum of £150 at the beginning of the next financial year, and negotiated thereafter for their annual funding. Acceptance of this was proposed by Cllr Best, seconded by Cllr Shields and all were in favour.

- It was noted that the Village Hall Management Committee have paid the outstanding VAT over-claim enabling the repayment to HMRC.
- Bus Shelter – A letter from S. Biddle had been received, suggesting that the introduction of the seat at the bus shelter was not necessary. His comments were noted.

5. POLICE

PC Lynne Gilbertson reported that there were no crimes to report in this area; however the public should still be vigilant, closing windows and locking vehicles. Speed checks have taken place and no-one had been travelling ~~far~~ enough to charge.

6. QUESTIONS / COMMENTS FROM THE FLOOR

Bill Pickford reported concerns with young people congregating at the ~~Airfield~~ on Sunday evenings and driving vehicles without authority to do so.

Bill Pickford reported on a forthcoming petition relating to the height of the bund.

John Elliott presented details of a seat to be installed at Springfield Close. The seat is to be located at 2 metres east of the Bus Shelter. Parish Clerk to confirm this is within the licence.

J. Hindley updated on the meeting on the Charnwood Road Safety Committee. In Charnwood enforcement will be maintained at current levels, whilst funds permit. It was also reported that speed activated signs are being purchased by some of the Parish Councils. Parish Clerk to write to Woodhouse Eaves Parish Council for information on this, as it is understood they are involved.

7. PLANNING

Planning applications

P/10/1740/2	3 The Willows, Burton on the Wolds, LE12 5AP 30% crown reduction of 1 Lime tree (Conservation)	
P/10/0963/2	Land adj Manor Farm, 44 Barrow Rd	Granted
P/10/1029/2	Fox Cover Farm, 289 Narrow Lane	Granted
P/10/1353/2	Cliffe House Farm, 132 melton Rd	Refused
P/10/1439/2	5 Barrow Rd, Burton on the Wolds	Granted

Italics denote notifications of planning decisions or additional information

8. TRAFFIC / HIGHWAYS

John Bantick had written to suggest that the roundabout sign on Seymour Road be removed in order to make parking easier. LCC have confirmed this cannot be relocated as it is contrary to the relevant regulations.

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Barrow Road Traffic Calming Scheme - Information was provided to demonstrate that a reduction in speed had been achieved in both directions.

Cllr Saunders reported that vegetation needs to be cut back to reveal two signs by the mini roundabout, as should other areas in the village. Cllr Saunders commented that oncoming vehicle signs in Burton should be reviewed as some seem inappropriate.

Parish Clerk is to contact Mike Sheldrake.

Maintenance update Cotes to Prestwold:

Email from Sarah Ritchie, after requests from Cllr Bokor

Serco have been instructed to rectify the specific areas mentioned in previous emails and I can advise you of the following:

- All 3 splitter islands have now been cleaned to contract standard
- The footpath B676 from the Old School House towards Burton on the Wolds is currently being hand swept and should be completed by Friday
- Loughborough Road is being mechanically swept on Thursday after the footpath from Cotes Road to Prestwold has been petrol blown
- The A60 will be litter picked now the grass has been cut by the end of the week

Email from Debbi Payne to Sarah Ritchie

I'm awaiting a progress report from the contractor so I can let you know when we'll be mowing the areas. We don't cut hedges, they are the responsibility of adjacent landowners in 99% of cases, the only ones we cut are when they are flanked both sides by carriageway. We carried out our first weed spray in the first to weeks of June in the whole of the Charnwood Borough area and will spray again in September/October depending on the amount of growth there is and weather conditions. We do two sprays a year. We spray kerbed areas only, so rural verges without kerbs with weeds will not get sprayed.

It was reported that Cllr Bokor had confirmed she has pursued issues in relation to highway grass cutting and verges. Cllr Best provided information on outstanding issues and reported that Cllr Bokor had agreed to take these matters forward.

Cllr Irving expressed concern about cleaning in Cotes and on pathways between Cotes and Prestwold. Parish Clerk is to contact Cllr Bokor.

9. ENVIRONMENT

A meeting with Eleanor Montgomery and the Parish Clerk is to be arranged to discuss new dog waste bins and larger bins in jitty.

Cllr Saunders asked whether the public bins could be looked at by SERCO as some have been damaged.

It was reported there are unsightly bushes in the middle of the grass on Munday Close (opposite Nos. 2 and 4). Parish Clerk is to contact Roma regarding this, and also to chase the maintenance of plants on the edge of Brickwood Place.

Airfield Noise – Cllr Carr commented that the Parish Council may need to purchase expertise in relation to the statutory nuisance factor of the airfield activity. A liaison

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

meeting is scheduled for Friday 10th September to be attended by Cllrs Shield, Carr and Pickford.

Cllr Irving reported that a high hedge on the left hand side of the road is overhanging. Parish Clerk is to raise this with Mike Sheldrake.

10. PLANTATION

To ensure health and safety adherence, Cllr Pickford stressed the importance of work being undertaken by a minimum of two people.

Cllr Pickford thanked Sarah Best for her hard work in providing secretarial support for the Plantation. Sally Mitton is to minute the next meeting.

11. VILLAGE HALL

A meeting is to be held on 9th September to review the maintenance, Cllrs Shields, Carr and Pickford are to attend.

Cllr Carr and Cllr Shields reported that they are looking to improve acoustics and are contacting companies for advice. It was reported that the floor has been cleaned recently and the external repairs have been completed to a high standard.

No comments on the letter send by the Parish Clerk in relation to future financing. The Village Hall Management are meeting in two weeks time, it is expected a response will be received following that meeting.

12. BURIAL GROUND / ALLOTMENTS

No further issues to report.

13. PLAYING FIELD

Little progress has been made on the installation of outdoor exercise equipment, despite considerate efforts.

The Parish Council has previously agreed to pay for Planning Application costs for the equipment.

14. FOOTPATHS AND BRIDLEWAYS

No further issues to report.

15. FINANCE

Balances - available funds as at 31st August 2010

Current Account	£1000.00
Reserve Account	£2213.12
Bonus Saver	£2853.06
(Plantation funds £716.88 included)	

Authorisation of cheques

It was proposed by Cllr Edmonds, seconded by Cllr Pickford, and carried that the following cheques be authorised and signed:

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

To sign this meeting

SR Best	Expenses	£ 44.47
Severn Trent Water	Allotments	£ 176.67
Severn Trent Water	Burial Ground	£ 15.57
Severn Trent Water	Pavilion	£ 103.71
AON Village Hall	Insurance	£1126.92
Bago	Refuse bag hoop	£ 15.27
HMRC VAT	Over-claim	£ 944.00
Alan Carr	Expenses	£ 39.45
Robert Shields	Plants	£ 80.10
	Total	£2546.16

16. MISCELLANEOUS MATTERS

Cllr Carr expressed concern about the proliferation of email from members of the public and suggested that we survey the villages to assess matters of key concern to those within the Parish. Cllr Shields suggested an advertisement is placed in the Link to ask villagers to communicate their concerns. The advert is to also highlight the Open Evening in February and link to the website.

Cllr Carr also raised the issue of the Wymeswold Industrial Park; PC Lynne Gilbertson is to contact Helen Robinson for an update.

Area Forums are to be held on 15th September at 7pm. Cllr Shepherd is to email agenda and minutes to all councillors.

Cllr Shepherd also reported that the Lorry Review was unlikely to be undertaken for a two year period.

17. PRESS RELEASE

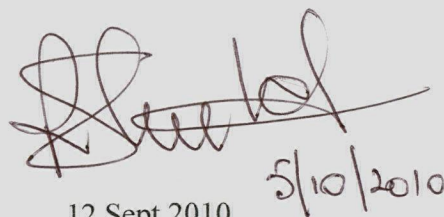
To be discussed by Chair and Vice Chair.

The meeting went into closed session, excluding press and members of the public.

18. REVIEW OF APPLICATIONS FOR POST OF PARISH CLERK

Cllr Shields reported there had been two shortlisted applicants for the post of Parish Clerk, Sally Mitton had been appointed, with a month overlap with Sarah Best.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED



5/10/2010

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

COUNCIL MEETING MINUTES

3RD AUGUST 2010

Minutes of a meeting of Burton on the Wolds, Cotes and Prestwold Parish Council held at the Village Hall, Burton on the Wolds, Tuesday 3rd August 2010 at 7.30pm

Present

Cllr R Shields (Chair)
Cllr D Edmonds (Vice Chair)
Cllr D Irving
Cllr W Best
Cllr A Carr
Cllr R Saunders
Cllr D McDermott

Mrs S Best (Parish Clerk)

In attendance

Cllr J Bokor, Cllr R Shepherd (from 20:20), 1 elector

1. APOLOGIES FOR ABSENCE

Cllr M Pickford

2. DISCLOSURES OF INTERESTS

Cllr D Edmonds	None
Cllr R Shields	Personal interest in the Village Hall as PC representative
Cllr A Carr	None
Cllr D Irving	None
Cllr D McDermott	Personal interest in the Plantation as PC representative.
Cllr W Best	Personal interest in the Plantation as PC representative.
Cllr R Saunders	Personal interest in the PFA as PC representative.

3. MINUTES OF LAST MEETING

The minutes of the previous Parish Council meeting held on 6th July 2010 were amended to remove the reference to PERS for Cllr Saunders and the Prestwold Dog Owners Group for Cllr Best in the disclosures of interest, then accepted as a true and correct record and were signed by Cllr Shields. Proposed by Cllr McDermott and seconded by Cllr Saunders. All in favour.

4. MATTERS ARISING

Cllr Shields read the matters arising presentation which detailed the following points:

- Burial Ground Seat – The clerk reported that she had contacted John Whittaker regarding the seat. He advised that the plinth has been built larger than agreed and that he has a meeting with Mrs Pepper this week to discuss various issues. The soil may be reused when the landscaping work is carried out, time scale to be advised after the meeting.

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

- The annual accounts are back for External Auditors. All fine with no comments or additional requests.
- New signs – Melton Rd. The clerk reviewed correspondence between John Bantick, the clerk and Mike Sheldrake as new signs have been installed on Melton Rd. The Parish Council were advised of the installation last year.
- A Risk Assessment for the Pavilion has been done and will be copied to all. Some work to be done before the PFA can let the rooms.
- Airfield Noise Complaints logging review. Letter to read from Helen Robinson regarding complaint logging procedure. Cllr Edmonds requested that Cllr Bokor obtain the complaints log figures and chase to see what amendments have been made to the log system.
- Warners event at the airfield in June noise review. Letter from Bev Green regarding noise monitoring statistics and a compliant from Hoton.
- Response from Bev Green regarding noise monitoring. This detailed the locations of noise monitoring equipment, but no statistics available as yet.

It was requested by Cllr Shields that they clerk arrange for meetings with CBC and LCC to discuss the outstanding issues which include:

1. Bridge height sign – Prestwold Lane
2. Swing seat – The Orchards
3. Litter bin – Plantation
4. White lines
5. Edging - Stanford Lane, Cotes

5. POLICE

No Police in attendance and no report received. It was noted that an accident between Burton on the Wolds and Six Hills had closed the road and needed the air ambulance.

6. QUESTIONS / COMMENTS FROM THE FLOOR

Mrs Pepper reviewed the recently installed memorial seat, concrete base and future landscape works. She also commented as to the ground maintenance in comparison to the war graves.

It was agreed that Cllr Shields and Cllr Saunders would meet with Rev Whittaker to discuss future improvements. Clerk to forward contact details.

7. PLANNING

- | | |
|--------------|---|
| P/10/0860/2 | Spinney Farm, 225 Melton Rd, Burton on the Wolds
Permission granted with conditions |
| 2010/1304/02 | Burton on the Wolds CP School, Barrow Rd, BOTW
Permission granted with conditions |
| P/10/1143/2 | 28 Barrow Rd, Burton on the Wolds, LE12 5TB
Permission granted with conditions |
| P/10/1439/2 | 5 Barrow Rd, Burton on the Wolds, LE12 5AA
Single storey east facing side and west facing side
extension. (revised application P/10/0149/2 refers)
No comments. |

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

8. TRAFFIC / HIGHWAYS

The license for the installation of a seat near the bus shelter near Springfield Close was signed by Cllr Shields and Cllr Edmonds. It was agreed for the clerk to the community fund advising that the licence had been signed and that the Parish Council would need prior approval to the seat design and installation.

9. ENVIRONMENT

Cllr Saunders requested a bag loop at a cost of £10 plus carriage and VAT. It was proposed by Cllr Best that the Parish Council purchase one loop, seconded by Cllr Shields with a ll in favour. Clerk to order.

10. PLANTATION

None

11. VILLAGE HALL

Burton Gardening Club Financial Assistance

Following correspondence from the Gardening Club and an invoice for hall hire from the VHMC, a revised agreement, written by Cllr Shields was agreed. Proposed by Cllr Edmonds and seconded by Cllr Irving for the agreement as drafted. All in favour. Proposed by Cllr Saunders and seconded by Cllr Edmonds to pay the hall hire charges invoice. All in favour.

12. BURIAL GROUND / ALLOTMENTS

Cllr McDermott reported that the tap cover boxes at the allotments and at the burial ground need replacing. Cllr Shields will contact a local tradesman to check costs and agree via email.

20:20 Cllr Shepherd arrived

It was agreed that Cllrs Shields, Saunders and Edmonds are to be involved with drawing up a plan for the Burial Ground.

13. PLAYING FIELD

Cllr Saunders asked for the Parish Council to arrange for the installation of fire extinguishers and blankets, and to look into emergency lighting.

It was agreed that the utility bills be transferred to the PFA c/o Helen Monk.

14. FOOTPATHS AND BRIDLEWAYS

It was requested that the clerk chase Roma to trim the hedge alongside the brook.

It was also requested that the clerk chase Charnwood regarding the overgrown footpath on the corner between the B676 and Barrow Rd.

It was agreed that Cllr Bokor would chase the CBC issues as these have been ongoing for some time. Clerk to assist with details of complaints.

Cllr Irving requested copies of the cleaning maps first supplied by David Hayes. Cllr Bokor will request these.

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

20:35 Cllr Bokor and 1 elector left

It was reported that the hedge belonging to Mr Bantick was overgrown. Cllr Saunders to approach Mr Bantick.

15. Finance

Balances

Available funds as at 31/07/10 C £1000, Res £2975.47, BS £2853.06
(Plantation funds £716.88 included).

16. AUTHORISATION OF CHEQUES

It was proposed by Cllr Edmonds, seconded by Cllr Saunders and carried that the following cheques be authorised and signed:

To sign this meeting

Clement Keys	External Audit	£334.88
SWALEC	VH Electric	£73.41
Neil Avern	Tree works	£135.00
SWALEC	Pavilion Electric	£55.46
Burton on the Wolds Village Hall	Gardening Club Hall Hire	£80.00
SR Best	Clerks Expenses	£13.22
Roma Landscapes	Ground Maintenance	£467.65
	Total	£1159.62

17. MISCELLANEOUS MATTERS

Cllr Shields has received a letter from Nicky Morgan MP offering to attend a Parish Council meeting. It was agreed that the clerk would arrange for her to attend.

Cllr Shepherd reviewed an update from a meeting with Mike Sheldrake. The weight control lorry review on the B676 will be at least 3 years before it is undertaken.

20:50 Cllr Shepherd left

18. PRESS RELEASE

To include the Vacancy applications; Nicky Morgan MP to visit; the seat licence; noise monitoring log; Cllr Bokor to assist in arranging for the footpaths to be cleared and an overview of the financial assistance to local organisations.

The meeting went into closed session, excluding press and members of the public.

19. REVIEW OF APPLICATIONS FOR POST OF PARISH CLERK

Cllr Shields reported that there had been four applications, and he had written to them all to advise that interviews would be held w/c 16th August. It was agreed that the interview panel would include at least three of Cllr Shields, Carr, Edmonds and Saunders. Clerk to email for availability of the Village Hall.

20. FINANCIAL ASSISTANCE FOR THE VILLAGE HALL

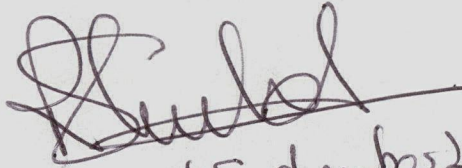
After an in depth discussion it was proposed by Cllr Saunders, seconded by Cllr Best that the Parish Council pass over the utility bills on 30th September, pay the insurance

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

premium for this year only and put aside £1000 to be used on maintenance and improvements to the fabric of the building. In future years £2500 will be put aside to be used on maintenance and improvements to the fabric of the building. This money will be held by the Parish Council and all projects will need to be agreed at a full Parish Council meeting. Cllr Carr and Shields abstained from voting, Cllrs Saunders, Edmonds, Best, ~~Pickford~~, Irving and McDermott in favour.

It was also agreed that a working party be set up to suggest future enhancements.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 9.30 PM


16 September 2010

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

COUNCIL MEETING MINUTES

6TH JULY 2010

Minutes of a meeting of Burton on the Wolds, Cotes and Prestwold Parish Council held at the Village Hall, Burton on the Wolds, Tuesday 6th July 2010 at 7.30pm

Present

Cllr D Edmonds
Cllr R Shields
Cllr M Pickford
Cllr D Irving
Cllr W Best
Cllr A Carr
Cllr R Saunders
Cllr D McDermott

Mrs S Best (Parish Clerk)

In attendance

PC Lynne Gilbertson, 2 electors

1. ELECTION OF CHAIRMAN

Following a review of the procedures for electing the Chair to stand until May 2011, the clerk asked for nominations for the position of Chair.

Cllr Pickford nominated Cllr Edmonds.

Cllr Saunders nominated Cllr Shields.

The clerk reported that the standards officer at Charnwood Borough Council had suggested that the nominees leave the room whilst the discussion and vote took place. Cllr Edmonds left the room. Cllr Shields remained seated at the table.

A vote was taken with Cllrs Pickford and McDermott voting for Cllr Edmonds, Cllrs Irving, Best and Saunders voting for Cllr Shields. Cllr Carr abstained from voting. It was therefore carried that Cllr Shields is elected as Chair.

Cllr Edmonds returned to the table and Cllr Shields chaired the remaining items.

2. ELECTION OF VICE CHAIRMAN

The clerk asked for nominations for the position of Vice Chair to stand until May 2011.

Cllr Pickford nominated Cllr Edmonds

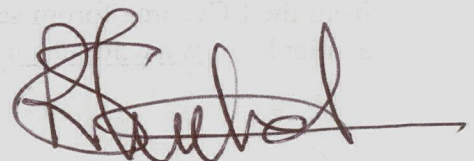
Cllr Saunders nominated Cllr Carr

Cllr Edmonds left the room. Cllr Carr did not accept the nomination and did not stand as Vice Chair. Cllr Edmonds is therefore elected as Vice Chair.

Cllr Edmonds returned to the table.

3. APOLOGIES FOR ABSENCE

Cllr J Bokor Cllr R Shepherd



BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

4. DISCLOSURES OF INTERESTS

Cllr D Edmonds	None
Cllr R Shields	Personal interest in the Village Hall as PC representative
Cllr A Carr	None
Cllr D Irving	None
Cllr M Pickford	Personal interest in the Plantation as Chair of the Plantation Management Committee.
Cllr D McDermott	Personal interest in the Plantation as PC representative.
Cllr W Best	Personal interest in Prestwold Estate matters as Chairman of the Prestwold Estate Dog Owners Group and in the Plantation as PC representative.
Cllr R Saunders	Personal interest in Prestwold Estate matters as secretary of PERS and in the PFA as PC representative.

5. MINUTES OF LAST MEETING

The minutes of the previous Annual Parish Meeting, Parish Council Annual Meeting and the Parish Council meeting held on 4th May 2010 were accepted as a true and correct record and were signed by Cllr Shields. Proposed by Cllr Saunders and seconded by Cllr Best. All in favour.

6. MATTERS ARISING

Cllr Shields read the matters arising presentation which detailed the following points:

- The swing seat has not yet be changed at The Orchards, although this has been chased with both Tim Wilson from the developers and Colin Bailey at Charnwood. The clerk has been assured it will be installed shortly.
- The clerk has been advised that the sculpture proposed for installation at The Orchards does not require planning permission. Cllr McDermott has been advised on how to take this project forward.
- The clerk has received notification that the parking issue at St Andrews, as discussed at the last meeting, is a low priority and unlikely to be changed as no accidents or complaints have happened.
- Wymeswold Pharmacy have reported that a Pharmaceutical Needs Assessment survey will be issued shortly and they have asked us to consider this, as the outcome could determine the future of the Pharmacy.

7. QUESTIONS / COMMENTS FROM THE FLOOR

John Elliott was representing the Village Hall Management Committee.

Mr Elliott also reported a trench along Seymour Rd, which has not been filled in after recent works at 1 Seymour Rd. It was requested that the clerk write to the owners, LCC highways and to the Gas installers.

Lindsey Staples reported on the recent area forum meeting and the allocation of grants from the LCC area forum scheme. She also advised that the Pharmaceutical Survey is available on www.lcr.nhs.uk

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

8. POLICE

PC Lynne Gilbertson reviewed the police crime report and confirmed that there had been increased police presence in Burton following the recent anti-social behaviour. A suspect has been caught on camera.

Cllr McDermott asked about speed checks in the villages. PC Lynne Gilbertson confirmed that all local villages will have speed checks this summer.

20:05 Pc Lynne Gilbertson left

9. PLANNING

- | | | |
|--------------|--|------------------------------|
| P/10/0583/2 | 22 Springfield Close, Burton on the Wolds | Conditionally granted |
| P/10/0787/2 | 8 Melton Rd, Burton on the Wolds | Conditionally granted |
| P/10/0726/2 | 8 Melton Rd, Burton on the Wolds | Conditionally granted |
| P/10/0777/2 | 57 Melton Rd, Burton on the Wolds | Conditionally granted |
| P/10/0592/2 | Oaks House, Back Lane, Cotes | Conditionally granted |
| 2010/L290/02 | Burton on the Wolds Primary School
Retention of a single mobile classroom block for a further 5 year period. | No Objections |
| P/10/1105/2 | 5A Stanford Lane, Cotes
Erection of a single storey extension to rear of dwelling (revised scheme P/09/1046/2 refers) | No Objections |
| P/10/0860/2 | Spinney Farm, 225 Melton Rd, Burton on the Wolds 20m x 60m. | No Objections |
| P/10/1143/2 | 28 Barrow Rd, Burton on the Wolds
Retention of garden wall 1.8m high to front of dwelling. | No Objections |
| P/10/0963/2 | Land adj. Manor Farm, 44 Barrow Rd, Burton
Retention of detached dwelling including covered swimming pool (revised scheme P/10/0393/2) | No Objections |
| P/10/1029/2 | Fox Covert Farm, 289 Narrow Lane, Burton
Erection of agricultural barn | No Objections |
| P/10/1353/2 | Cliffe House Farm, 132 Melton Rd, Burton
Retention and alteration of buildings for use as 4 short term holiday let units, erection of ancillary garages, an agricultural barn and alterations to access | |
- It was agreed to object on the following grounds:**
Objection as development of residential units in the open countryside which is contrary to the Leicestershire and Charnwood development plans. It was also requested that the Parish Council reserve the right to speak at the plans committee and for enforcement action to be taken if planning is refused.

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

10. TRAFFIC / HIGHWAYS

The clerk read out notes from a recent meeting regarding formalising a bus stop on Wymeswold Lane. The positioning has been agreed by LCC.

Cllr Irving requested that the clerk chase the installation of the bus shelters in Cotes.

Cllr McDermott requested a seat next to the bus shelter near Springfield Close. This project was originally postponed as a seat was to be placed in the shelter by LCC. Cllr Saunders advised that a ledge has been put in and it was agreed that a seat licence application be reinstated. The Community Fund have funds allocated for this project.

11. ENVIRONMENT

Airfield – Noise and security

The clerk confirmed that she had asked for the liaison meeting to go ahead as planned with noise and security as agenda items. It was requested that the clerk write to Bev Green to ask where and when noise monitors are / have been placed and to enquire as to how a general nuisance claim is made. Cllr Shields commented on the security breaches that have occurred recently. It was also requested that the clerk write to Helen Robinson and Dave Hankin to chase the review of the complaints log.

Owl

The clerk read an email from Hellen Jarvis, who had commented that splits have occurred in the new owl. Cllr Carr advised that splits are to be expected and asked for agreement for him to purchase preservative and to treat the owl. Proposed by Cllr Pickford and seconded by Cllr Best with all in favour.

Part night street lighting

It was agreed that we would not put our villages forward as a test scheme for part night street lighting.

BG Spinney

Cllr Saunders reported that the spinney needed clearing. Clerk to chase.

Bus Shelter – Melton Rd / Sowters Lane

Cllr Saunders advised that the floor of the shelter is littered with cigarette butts etc. Clerk to request Serco clear this.

Balancing Pond

Cllr Saunders reported that she had chased Severn Trent Water, and they have now cleared it up.

12. PLANTATION

Bench – attempted theft

Cllr Pickford advised that an attempt had been made to steal one of the benches in the plantation. The bench had now been secured.

Tree Removal

Cllr Pickford reported that a tree on the car park edge of the plantation needed to be removed at a cost of £135.00 It was proposed by Cllr Edmonds, seconded by Cllr Irving with all in favour for the Parish Council to fund this works and for the works to be carried out as soon as possible.

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

13. VILLAGE HALL

Repairs update

Cllr Carr reported that work is in progress on the repairs.

The clerk reviewed various comments regarding the work and the Parish Councils involvement with the project. It was clarified by Cllr Shields that himself and Cllr Carr had assisted the VHMC as private individuals and the contract was allocated by the VHMC and the works are not associated with the PC.

VAT overclaim repayment

It was proposed by Cllr Carr, seconded by Cllr McDermott with all in favour to agree that the VHMC could repay the outstanding VAT overclaim after the repair to the Village Hall had been carried out. Clerk to write to the VHMC to clarify this, on the understanding that if HMRC chased for payment, this situation could be subject to change.

Parish Council / VHMC management agreement

A discussion was held as to the current financial assistance given to the VHMC and possible changes to the Parish Councils involvement in the care of the Village Hall. It was requested that the clerk report next month, with previous years financial assistance, suggestions for the future and comparisons to the assistance given to the PFA. Cllr Edmonds reviewed the VHMC current charitable status.

Repair Survey

Cllr Carr suggested a repair survey to be given to the VHMC.

PC Representatives report

Cllr Shields reported that Nicky Hickling was now chair of the VHMC and passed the minutes and contacts list to the clerk for circulation.

21:20 1 Elector left

14. BURIAL GROUND / ALLOTMENTS

It was requested that the clerk contact the PCC regarding the difficulty in maintaining the grounds around the newly installed bench, and to report that soil has been dumped in the spinney.

15. PLAYING FIELD

Cllr Saunders reviewed the alleged incident at Fun Day resulting in a claim for a damaged vehicle. PFA are dealing with their insurance company.

16. FOOTPATHS AND BRIDLEWAYS

Cllr Irving requested that the clerk contact LCC highways regarding the overgrown footpath between the old B676 and Cotes Rd.

17. Finance

Balances

Available funds as at 30/06/10 C £1000, Res £2894.86, BS £5840.83
(Plantation funds £716.88 included).

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

18. AUTHORISATION OF CHEQUES

It was proposed by Cllr McDermott, seconded by Cllr Best and carried that the following cheques be authorised and have been previously signed:

Signed between meetings (included in balances above)

E Dunn	Internal Audit	£50.00
Staples	Stationery	£4.88
Roma Landscapes	Ground Maintenance	£656.82
AON Ltd	PFA Insurance	£501.28
	Total	£1212.98

It was proposed by Cllr McDermott, seconded by Cllr Best and carried that the following cheques be authorised and signed:

To sign this meeting

E-ON	Village Hall Gas	£154.02
JRB Enterprise	Dog Waste Bags	£69.27
CPRE	Subscription	£29.00
Mr Gunn	Garage repairs	£38.14
R Shields	Plants	£164.96
Information Commissioners	Subscription	£35.00
SR Best	Expenses	£54.09
Roma Landscapes	Ground Maintenance	£1840.04
	Total	£2384.52

19. MISCELLANEOUS MATTERS

It was agreed that the the vacancy of Parish Clerk / Proper Financial Officer by advertised on the noticeboards and in the local press with Cllr Shields as the contact. The closing date to be the end of July.

VAS open evening – 15th July 4.30pm to 8.30pm, County Hall – No-one available

20. PRESS RELEASE

To include

There being no further business, the meeting closed at 9.40 pm

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

COUNCIL MEETING MINUTES

4TH MAY 2010

Minutes of a meeting of Burton on the Wolds, Cotes and Prestwold Parish Council held at the Village Hall, Burton on the Wolds, Tuesday 4th May 2010 at 8.10pm

Present

Cllr D Edmonds (Chair)
Cllr D Irving
Cllr W Best
Cllr A Carr
Cllr R Saunders
Cllr D McDermott

Mrs S Best (Parish Clerk)

In attendance

Cllr J Bokor, PCSO Nigel Ritchie

1. APOLOGIES FOR ABSENCE

Cllr M Pickford, Cllr R Shields, Cllr R Shepherd

2. DISCLOSURES OF INTERESTS

Cllr D Edmonds	None
Cllr A Carr	None
Cllr D Irving	None
Cllr D McDermott	Personal interest in the Plantation as PC representative.
Cllr W Best	Personal interest in Prestwold Estate matters as Chairman of the Prestwold Estate Dog Owners Group and in the Plantation as PC representative.
Cllr R Saunders	Personal interest in Prestwold Estate matters as secretary of PERS and in the PFA as PC representative.

3. MINUTES OF LAST MEETING

The minutes of the previous Parish Council meeting held on 6th April 2010 were accepted as a true and correct record and were signed by the Cllr Edmonds. Proposed by Cllr McDermott and seconded by Cllr Saunders. All in favour.

4. MATTERS ARISING

Cllr Edmonds read the clerks report detailing the following matters arising:

- Millennium Garden – Annual report read by Cllr Edmonds. It was proposed by Cllr McDermott, seconded by Cllr Saunders with all in favour to fund £200 again this year. It was also requested that the clerk write to the gardening club expressing thanks from the Parish Council.
- As requested at the last meeting, the clerk reported that she had an informal chat with Greg Payne regarding parking at the top of Seymour Rd. He

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

suggests leaving it as an informal parking area as formal line marking would be expensive and more restrictive, i.e. vehicles could be ticketed if on the lines. He has advised Charnwood (traffic wardens) that parking is allowed at this site and has said that if in future anyone is ticketed in error to contact him direct.

- The clerk reported that the verge behind the bus stop near Springfield Close had not been reinstated to a satisfactory condition following the recent works to the bus shelter. A complaint has been made and work will be carried out shortly.
- The bins at Towles Fields play area had not been emptied by Serco. A have complained three times in the last two months. Charnwood have assured me that they have spoken to Serco and these will not be missed next time.
- The dog waste bin at the Plantation will be installed shortly, and the multi use bin in the middle of Burton will be exchanged for a larger capacity bin. Time scale 2 weeks.
- The Artwork at the Orchards proposal has been passed to Charnwood for comments and assistance in bringing the project to a conclusion.
- The Licence to Cultivate has come through for the verge opposite Springfield Close. Roma have been instructed to start work as soon as convenient.

5. POLICE

PCSO Nigel Ritchie reported that a vehicle had been taken and another had property taken from it, from Burton Rd, Barrow.

He advised that a new PCSO, Tom Joyce, would be starting at the end of May.

Cllr Edmonds thanked PCSO Ritchie for his service to the community and wished him well for the future.

Cllr Carr advised that he had heard noisy vehicles on some Sunday afternoons. PCSO Ritchie advised that vehicle reg numbers are needed.

8.25pm PCSO Ritchie left

6. QUESTIONS / COMMENTS FROM THE FLOOR

None

7. PLANNING

*P/10/0554/2 16 Somerset Close, Burton on the Wolds, **Permission Granted***

Cllr Edmonds declared a personal and prejudicial interest in P/10/0726/2 and P/10/0787/2. Cllr Carr took the chair.

P/10/0726/2 Mulberry Lodge, 8 Melton Rd, Burton on the Wolds
Remove lower branches to Yew trees (from 3 Seymour Rd)
No Objections

P/10/0787/2 6 Melton Rd, Burton on the Wolds
Trimming of lower branches of 1 Oak tree
No Objections

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

Cllr Edmonds resumed as Chair

Cllr McDermott declared a personal and prejudicial interest in P/10/0749/2

P/10/0749/2 1 Burton Hall, Hall Drive, Burton on the Wolds
Erection of a stud wall to divide bathroom (listed building consent)
No Objections

Cllr McDermott resumed in the meeting

P/10/0592/2 Oaks House, Back Lane, Cotes
variation or removal of condition 1 concerning height restriction for
outside storage (planning permission P/93/0251/2 refers)
No Objections

P/10/0777/2 57 Melton Rd, Burton on the Wolds
Erection of porch extension, extensions to windows on front elevation
and single storey extension to rear.
**The Parish Council agreed with highways concerns as tight bend
behind the property. Clerk to request that highways review the
parking order on St Andrews Close.**

8.45pm Cllr Irving and Cllr Bokor left.

8. TRAFFIC / HIGHWAYS

Cllr Best reported that the pothole has still not been repaired. Clerk to email Mike Sheldrake.

9. ENVIRONMENT

None

10. PLANTATION

The Plantation AGM is to be held on Monday 11th May

11. VILLAGE HALL

Cllr Carr reported following a recent VHMC meeting that himself, Cllr Shields and Cllr Edmonds had attended.

An update on the damage repairs was given and an informal discussion was had regarding the possibility of a change of role for the Parish Council in managing the building.

Cllr Edmonds talked about the previous fund raising for the VHMC.

12. BURIAL GROUND / ALLOTMENTS

None

13. PLAYING FIELD

It was confirmed that under the new agreement, the Parish Council would fund emergency repairs to the Pavilion and the Play Equipment.

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

Cllr Saunders reported that the PFA are looking into buying some adult fitness equipment, subject to funding and requested that the Parish Council take ownership and financial responsibility for the units when installed. Proposed by Cllr McDermott and seconded by Cllr Best with all in favour, to insure when installed and take ownership.

14. FOOTPATHS AND BRIDLEWAYS

It was reported that Notices regarding Permissive access on Prestwold Estate have been put up.

15. FINANCE

Balances

Available funds as at 30/04/10 C £1000, Res £8896.97, BS £5840.83
(Plantation funds £716.88 included)

16. AUTHORISATION OF CHEQUES

It was proposed by Cllr Carr, seconded by Cllr Best and carried that the following cheques be authorised and signed:

Signed between meetings

Charnwood Borough Council	Play Inspection	£38.00
Leicestershire County Council	Cultivation Licence	£100.00

To sign this meeting

SWALEC	Village Hall Electric	£127.23
Staples	Stationery	£126.80
SWALEC	Pavilion Electric	£52.02
JRB Enterprises	Dog Waste Gloves	£38.72
SR Best	Expenses	£43.27
	Total	£526.04

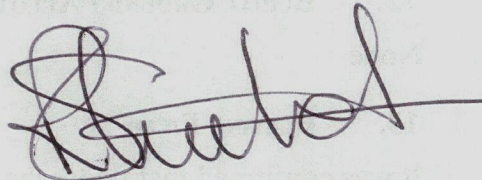
17. MISCELLANEOUS MATTERS

It was reported that a wall is down on Barrow Rd. Clerk to check regarding health and safety.

18. PRESS RELEASE

Annual report

There being no further business, the meeting closed at 9.10 pm



6/7/10

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

ANNUAL COUNCIL MEETING MINUTES

4th MAY 2010

Minutes of an annual meeting of the Burton on the Wolds, Cotes and Prestwold Parish Council held in the Village Hall, Burton on the Wolds on Tuesday 4th May 2010 at 7.45pm

Present

Cllr D Edmonds (Chairman)

Cllr D McDermott

Cllr W Best

Cllr A Carr

Cllr D Irving

Cllr R Saunders

Mrs S Best (Parish Clerk)

In attendance

PCSO Nigel Ritchie, Cllr Jenny Bokor

1. ELECTION OF CHAIRMAN

Cllr Edmonds was nominated by Cllr Pickford (via email to Cllr Edmonds) as Chairman for the next twelve months, proposed by Cllr Pickford and seconded by Cllr Irving.

Cllr Shields was nominated by Cllr Carr as Chairman for the next twelve months, proposed by Cllr Carr and seconded by Cllr Saunders.

A vote was taken with three votes for each candidate, the incumbent Chair Cllr Edmonds used a casting vote and remained as the Chair.

2. ELECTION OF VICE CHAIRMAN

Cllr Shields was nominated by Cllr Carr as Vice Chairman for the next twelve months, proposed by Cllr Carr and seconded by Cllr Saunders. All in favour.

3. APOLOGIES FOR ABSENCE

Cllr R Shields, Cllr M Pickford and Cllr R Shepherd

4. DISCLOSURES OF INTERESTS

Cllr D Edmonds	None
Cllr W Best	Personal interest in Prestwold Estate matters as chairman of the Prestwold estate dog owners group
Cllr A Carr	None
Cllr D Irving	None
Cllr D McDermott	None
Cllr R Saunders	Personal interest in Prestwold Estate matters as secretary of PERS and in the PFA as PC representative.

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

5. MINUTES OF LAST MEETING

The minutes of the annual meeting on 5th May 2009, was previously accepted as a true and correct record and had previously signed by the Chairman. (2nd June 2009)

6. MATTERS ARISING

None

7. ELECTION OF DELEGATES TO OTHER BODIES

The following delegates were elected to the listed group.

- Burton on the Wolds Playing Fields Association Management Committee
Cllr R Saunders. Proposed Cllr Best, seconded Cllr McDermott. All in favour.
- Burton on the Wolds Village Hall Management Committee
Cllr R Shields. Proposed Cllr Carr, seconded Cllr Edmonds. All in favour.
- Burton on the Wolds Plantation Management Committee (3)
Cllrs Pickford, Best and McDermott. Proposed Cllr Irving, seconded Cllr Carr.
All in favour.
- Joint Wolds Councils
It was agreed for these meetings to be open invitation. All in favour.
- Wymeswold Airfield Liaison Group
It was agreed for these meetings to be open invitation. All in favour.

8. APPOINTMENT OF INTERNAL AUDITOR

It was agreed to appoint Liz Dunn as Internal Auditor. Proposed by Cllr McDermott, seconded by Cllr Best. All in favour.

9. INVENTORY OF PARISH PROPERTY, EQUIPMENT

The inventory was distributed. All items to remain as proposal A. Proposed by Cllr McDermott, seconded by Cllr Best with all in favour.

10. REVIEW OF RISK MANAGEMENT

It was agreed that a risk register be drawn up by Cllr Edmonds and the clerk.

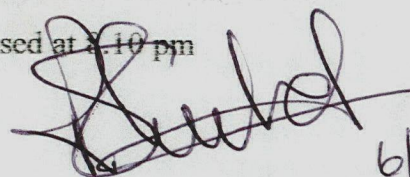
11. REVIEW OF FINANCIAL CONTROLS

It was proposed by Cllr Carr to retain the existing financial controls with the addition of a risk register and the increase of the non tender limit to £500, seconded by Cllr Saunders with all in favour.

12. SIGNING OF ANNUAL ACCOUNTS

It was proposed by Cllr Saunders and seconded by Cllr Best that the annual accounts be signed by the chair. All in favour.

There being no further business, the meeting closed at 8.10 pm



6/7/10

PARISH MEETING OF BURTON ON THE WOLDS, COTES AND PRESTWOLD

ANNUAL PARISH MEETING MINUTES

4TH MAY 2010

Minutes of an annual meeting of the Parish of Burton on the Wolds, Cotes and Prestwold held in the Village Hall, Burton on the Wolds on Tuesday 4th May 2010 at 7.00pm

Present

Cllr D Edmonds (Chairman)
Cllr D McDermott (from 19:10)
Cllr W Best
Cllr A Carr
Cllr D Irving
Cllr R Saunders

Mrs S Best (Parish Clerk)

In attendance

1 elector (19.25), PCSO Nigel Ritchie (19.10), Cllr Jenny Bokor (19:25)

1. APOLOGIES FOR ABSENCE

Cllr R Shields, Cllr M Pickford, Cllr R Shepherd

2. MINUTES OF LAST MEETING

The minutes of the previous meeting 5th May 2009, had been accepted as a true and correct record and signed by the Chairman on 2nd June 2009

3. MATTERS ARISING FROM THOSE MINUTES

None.

4. CHAIRMAN'S REPORT

The Chairman's Report was read by Cllr Edmonds.

19:10 PCSO Nigel Ritchie and Cllr D McDermott arrived

5. OPEN FORUM

Cllr Edmonds read an email from Mr and Mrs Davies of 6 St Andrews Close regarding some recent anti social behaviour, and an email from Cllr Shields advising that the tub in the centre of the village had been vandalised. The emails were passed to PCSO Nigel Ritchie who confirmed that a police presence was provided when available.

19:25 Cllr Bokor and 1 elector arrived

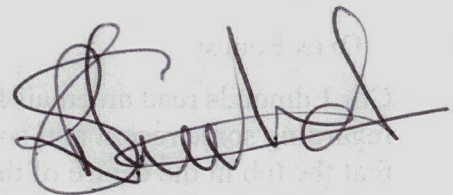
PARISH MEETING OF BURTON ON THE WOLDS, COTES AND PRESTWOLD

After Cllr Carr expressed his concerns over response times, PCSO Ritchie advised that if a crime was taking place it is important to call 999 and to call 0116 222 2222 at all other times.

Mr Topham asked if the bund finish date was 31st May. Cllr McDermott confirmed this and advised that the contractor had said that the earth would continue to be delivered until mid May and the re sculpturing would take place up to the end of May.

Mr Topham stated his concern regarding the damaged Village Hall and wall. Cllr Edmonds advised of the insurance situation and that the loss adjuster would be visiting the site next week. Cllr Carr advised on the reuse of bricks and the specialist builders required.

There being no further business, the meeting closed at 7.45 pm

A handwritten signature in black ink, appearing to be 'S. Carr', written in a cursive style.

6/7/10

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

COUNCIL MEETING MINUTES

6TH APRIL 2010

Minutes of a meeting of Burton on the Wolds, Cotes and Prestwold Parish Council held at the Village Hall, Burton on the Wolds, Tuesday 6th April 2010 at 7.30pm

Present

Cllr D Edmonds (Chair)
Cllr R Shields (Vice Chair)
Cllr D Irving
Cllr W Best
Cllr A Carr
Cllr R Saunders
Cllr D McDermott
Mrs S Best (Parish Clerk)

In attendance

Cllr R Shepherd (20:35), Cllr J Bokor (19:35), 2 electors, David Hankin (Director of Development at Charnwood BC), Helen Robinson (Senior Enforcement Officer at Charnwood BC)

1. APOLOGIES FOR ABSENCE

Cllr M Pickford, Cllr R Shepherd (late), PC Lynne Gilbertson, PCSO Nigel Ritchie

2. DISCLOSURES OF INTERESTS

Prior to the disclosures of interest, Cllr Edmonds advised that she had resigned from the Village Hall Management Committee.

Cllr D Edmonds	None
Cllr R Shields	None
Cllr A Carr	None
Cllr D Irving	None
Cllr D McDermott	Personal interest in the Plantation as PC representative.
Cllr W Best	Personal interest in Prestwold Estate matters as Chairman of the Prestwold Estate Dog Owners Group and in the Plantation as PC representative.
Cllr R Saunders	Personal interest in Prestwold Estate matters as secretary of PERS and in the PFA as PC representative.

3. GUEST SPEAKERS (ON AGENDA AS ITEM 6)

Airfield Matters

Helen Robinson and Dave Hankin introduced themselves to the Parish Council and electors. Mr Hankin started by saying that he is aware of the problems residents have had with regard to the noise from the airfield and problems caused by the construction of the bund.

Helen Robinson stated that she had not received any complaints regarding noise since December 2009. Cllr Edmonds disagreed and queried if the complaints are logged.

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

The clerk showed an email example dated 15th February 2010, of which this was one of many. Helen Robinson advised that each complainant was given a number and if they complained on numerous occasions, they were amalgamated and counted as one complaint. Cllr Edmonds asked for a review of the complaints monitoring system as true figures are not being recorded. Helen Robinson agreed to review the system. Dave Hankin agreed to look at log and recalculate the number of complaints rather than the number of complainants.

Cllr Carr asked what could be done if still many complaints but noise levels were within the acceptable range. Dave Hankin referred the Parish Council to Bev Green and a possible statutory noise nuisance. Dave Hankin confirmed that the majority of enforcement enquiries had not exceeded the stated decibel levels. Helen Robinson confirmed that Bev Green was setting up noise monitoring equipment in the surrounding villages.

Cllr Shields asked what was being done about the other planning breaches and listed the following:

- Bund Construction – Lorries travelling through Burton
- Wheel wash is dry, condition was for wet wheel wash
- Lorries have left site with unsafe loads
- Security of track. No supervision of track or bund access
- Height of bunds

Cllr Shields asked why there had been no stop notices when so many breaches had taken place.

Discussions followed with regard to the height and shape of the bund, the proposed finish date of the construction of the bund and lorry routing for construction traffic.

It was confirmed by Helen Robinson that if the bund was not finished on time enforcement action would be considered. It was agreed that progress reports would be asked for from the contractor. Cllr McDermott to arrange contact with the contractor.

For enforcement on lorry routing, Charnwood would prefer for a Charnwood staff member to view the breach on site. Registration numbers from the members of the public would also be considered.

The wheel wash facility was discussed, as the inspector had specified a wheel wash to Charnwood's approval. Cllr Shields and Cllr Bokor both said that the dry wheel wash was ineffective and was leaving mud on the road. This design had been approved by Charnwood. Dave Hankin was not aware that there was a problem with the wheel wash and stated that LCC highways were happy. Cllr Edmonds disagreed and referred back to an email copied to the PC from highways.

20:35 Cllr Richard Shepherd arrived

It was agreed that Helen Robinson would write a letter, on behalf of Dave Hankin, to the contractors detailing the issues raised, including the height and shape of the bund, planting of the bund, time of completion, lorry routing, wheel washing and the timing of delivery lorries.

Industrial Estate Matters

Cllr Edmonds raised the concern of the amount of lorries parked overnight at the Industrial Estate. Cllr Carr advised that when he had reviewed the estate he was

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

shocked at the number of vehicles parked overnight and questioned whether the estate had turned into an unofficial lorry park.

Cllr Edmonds advised that when the Parish Council opposed the warehouse planning application, the traffic survey had brought misleading results.

Helen Robinson advised that she had carried out a full history check on the Industrial Estate and had found 2 or 3 breaches (compounds built without permission). Dave Hankin advised that the lorry operators may need an operators licence for numerous vehicles. He agreed to speak to LCC regarding this.

20:50 Dave Hankin, Helen Robinson and 1 elector left.

4. MINUTES OF LAST MEETING (ON AGENDA AS ITEM 3)

The minutes of the previous Parish Council meeting held on 2nd March 2010 were accepted as a true and correct record and were signed by the Cllr Edmonds. Proposed by Cllr Shields and seconded by Cllr Saunders. All in favour.

5. MATTERS ARISING (ON AGENDA AS ITEM 4)

Cllr Edmonds read the clerks report detailing the following matters arising:

- A report of the Calender dates for Everyman Racing
- The following email has been received in response to the clerks email asking that all footpaths in the original complaint were cleared this season with all as priority work.

The response is as follows:

While I appreciate that the Parish Council would like to see more of the footways completed, I am afraid that progress is limited by resource. We have re-shuffled our schedules to ensure that some of the commitment is honoured this winter in your locality but I am afraid it is very unlikely that we will complete all of the identified footways before we need to transfer operatives to the grass cutting process.

- After a short consultation period and emailing the Parish Council, the following response was agreed and sent regarding the extension to the time limit for Commercial activities to continue whilst the bund is being completed.
Burton on the Wolds, Cotes and Prestwold Parish Council agree to an extension to 31st May 2010. By then we would expect the bund to be completed as per the Secretary of State's Inspector (Appendix A of the Appeal 25th April 2007, Item 12 iii, "Finish levels, cross sections and contours of the bund, which will show the bund at a height of 6 metres.")
We trust during the final completion stage that the contractors' lorries will not be permitted to travel through Burton on the Wolds.

- White Lines update – Burton on the Wolds
The following response was sent on Monday 29th March, as agreed via email with Parish Councillors, the second paragraph added and agreed with Cllr Edmonds prior to sending.
"The Parish Council have discussed the lack of white lines in Burton on the Wolds in great detail. The agreement to request that LCC highways replicate the previous white lines was voted upon and unanimously agreed. The

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

reasoning behind this decision was that Parish Councillors felt that without the white lines, vehicles (especially HGVs) would feel able to straddle the middle of the carriageway resulting in more accidents / near misses. The white lines clearly mark out the vehicles usable area of the carriageway and ensures a sense of safety when passing another vehicle (especially HGVs). Although the Parish Council appreciate the speedy reinstatement of most of the white lines down the centre of Loughborough Rd and Melton Rd in Burton on the Wolds, there are still gaps in the markings. Please ensure that your contractors revisit to replace these markings as previously asked. The white line changes were not indicated on the initial resurfacing notification. We were not consulted on this change to our village and feel that the original white line markings work best for our community."

6. POLICE

The following report was read by Cllr Edmonds.

There have been 3 theft from motor vehicles in Burton-on-the-Wolds;

1 x St Leonard Close and 2 x St Phillips Road.

Thanks to a phone call by a member of the public a male was arrested nearby and has been charged with all three offences. Excellent news!

Nothing to report for Cotes or Prestwold—we have conducted speed checks in Cotes and issued a number of advice notices and a couple of fixed penalty notices.

7. QUESTIONS / COMMENTS FROM THE FLOOR

None

8. PLANNING

Cllr Shields took the chair for the following section.

P/10/0084/2 16 Barrow Rd, Burton on the Wolds

Granted conditionally

2010/L195/02 Burton Primary School

Granted Conditionally

P/10/0149/2 5 Barrow Rd, Burton on the Wolds

Refused

P/10/0197/2 Manor Farm, 48 Barrow Rd, Burton on the Wolds

Granted Conditionally

P/10/0554/2 16 Somerset Close, Burton on the Wolds

Erection of single storey extension to rear of dwelling.

No objections from the Parish Council.

P/10/0583/2 22 Springfield Close, Burton on the Wolds

Erection of flat roofed dormer extension to rear of dwelling

Cllr Shields declared a personal interest as a neighbour and advised Cllr Bokor that he had not been consulted on this application.

No objection from the Parish Council.

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

P/10/0393/2 land adj manor Farm, 44 Barrow Rd, Burton on the Wolds
Erection of detached dwelling including covered swimming pool (Revised scheme P/91/1662/2 refers)

Cllr Shields summarised the history of the application and extent of the building. He reviewed the questions asked via the clerk to the planning officers and confirmed that the present application is similar to the planning permission granted. The objection from 52 Barrow Road was read.

It was agreed to object on the grounds of the garage being over dominant and the loss of amenities to numbers 52, 54 and 58 Barrow Rd.

The planning comments were proposed by Cllr Carr and seconded by Cllr Best with all in favour.

Strategic Housing Land Availability Assessment

Cllr Shields read the list of current sites.

Cllr Bokor advised that Clare Clark will be present at the Joint Parish Councils meeting and will be talking about the LDF.

It was agreed that the clerk respond stating that the Parish Council are surprised at many of the sites included in the SHLAA.

Cllr Edmonds returned to the Chair.

9. TRAFFIC / HIGHWAYS

Parking – Seymour Rd (around phone box)

Cllr Edmonds reviewed the recent Parking issues. It was agreed for the clerk to make an informal enquiry into formalising the parking area.

Highway Safety Inspection

It was agreed for the clerk to write to LCC highways and ask that the pothole outside of 22 Melton Rd be added to the inspection.

10. ENVIRONMENT

Litter on Loughborough Rd

Cllr Shields requested that Cllr Bokor intervene and ask for Charnwood to clear this area of litter.

The New Owl

Cllr Edmonds, on behalf of the Parish Council, thanked Cllr Carr for his work in managing the project. All Councillors agreed that the new Owl was an asset to the village.

Artwork at The Orchards

Cllr McDermott had prepared a report for the proposed figures showing pictures and costings. The clerk agreed to take this information to Sylvia Wright, Arts officer at Charnwood and enquire regarding planning permission and grant funding.

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

Balancing Pond

Cllr Saunders reported that the balancing pond had been cleared by Severn Trent Water. Cllr McDermott agreed to litter pick the sides.

11. PLANTATION

The next meeting is on Monday 12th April.

12. VILLAGE HALL

Repairs and Structure

Cllr Shields and Cllr Carr advised that they have obtained two further quotes for the repair of the Village Hall. Cllr Edmonds said that she had previously advised the insurance company that specialist builders need to be used.

Cllr Edmonds reported that following advice from structural engineer the wall had been taken down and as the VPMC now have seven quotes, a speedy resolution should be sought.

Cllr Carr expressed concern over influencing the VPMC and also reported that on showing some builders around, they had pointed out some further issues resulting from previous repairs to the structure.

13. BURIAL GROUND / ALLOTMENTS

Cllr Shields reminded Cllr Edmonds to contact John the gardener and request the clearance of the driveway.

14. PLAYING FIELD

Cllr Saunders declared a prejudicial interest and left the table.

Pavilion agreement

Cllr Edmonds read the slides detailing the proposal and confirmed that she had spoken to the Standards Officer to clarify the position of prejudicial interests.

It was proposed by Cllr Best, seconded by Cllr McDermott with all in favour to write to the PFA with the offer of paying for the upkeep of the fabric of the building, decoration, public liability insurance and insurance cover and maintenance of all the play area equipment. This would leave the utility bills to be paid for by the PFA. The Parish Council would continue to pay for the grounds maintenance.

22:00 Cllr Saunders returned to the table and 1 elector left.

15. FOOTPATHS AND BRIDLEWAYS

H98 Footpath

following a meeting between Cllr Saunders, Cllr Best and the rights of way officer, it was agreed that Richard Williams would write to the farmer and request that the H98 footpath be full reinstated.

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

16. FINANCE

Balances

Available funds as at 31/03/10 C £1000, Res £2349.85, BS £5828.39
(Plantation funds £716.88 included)

17. AUTHORISATION OF CHEQUES

It was proposed by Cllr Carr, seconded by Cllr Irving and carried that the following cheques be authorised and signed:

To sign this meeting

Robert Shields	Plants and baskets	£74.88
Staples	Stationary	£54.82
E-On	Village Hall Gas	£930.56
Leics Footpath Assoc	Subscription	£5.00
LPFA	Subscription	£17.00
LCC	Manhole covers	£300.00
SR Best	Expenses	£35.78
	Total	£1418.04

It was requested that the clerk write to the Village Hall Management Committee via Jill Myring to ask for an explanation of the high gas bill.

18. MISCELLANEOUS MATTERS

None

19. PRESS RELEASE

Guest speakers; Artwork at The Orchards; The New Owl; Parking tickets at the top of Seymour Rd.

The following item was discussed in closed session. All press and electors excluded.

20. VAT

The clerk reported that a decision from HMRC had been received regarding the over claim of VAT. The total amount is £944.00 which is made up of £11.38 for the PFA and £932.62 for the VHMC.

It was proposed by Cllr Shields, seconded by Cllr Best with all in favour for the clerk to write to the PFA and the VHMC requesting repayment.

There being no further business, the meeting closed at 10.15 pm

J Edwards

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

16. AUTHORISATION OF CHEQUES

It was proposed by Cllr Shields, seconded by Cllr Best and carried that the following cheques be authorised and signed:

To sign this meeting

Roberts & Lyons Ltd	Millennium garden fence	£246.75
RCC	Subscription	£36.00
Severn Trent Water	Allotments water	£23.83
CPRE	Training	£10.00
Staples	Storage boxes	£39.98
SR Best	Clerks expenses	£3.76
	Total	£360.32

It was proposed by Cllr Carr and seconded by Cllr Best for cheque number 001653 payable to Mick Burns to be replaced with cheque number 001676 payable to Forge Arts. This is payment for the Owl.

17. MISCELLANEOUS MATTERS

Website User Group Meeting

The clerk reported that she had recently attended this meeting and was pleased to inform the Parish Council that the website is one of only 24 out of nearly 200 that obtained a comprehensive rating this year.

Heritage Conference - 24th April

Information passed to Councillors regarding this conference.

LDF Monitoring Group

Hoton Parish Council had request that this group be set up. It was agreed that the topic of the LDF be discussed at the Joint Parish Councils Meeting. It was requested that the clerk respond to this request saying that the Parish Council would be pleased to meet at the JPC and continue to work together with neighbouring Parish Councils to discuss issues of the LDF and the Airfield.

Joint Parish Councils Meeting

An email was read from Wymeswold Parish Council saying that they are trying to arrange a JPC meeting but are having difficulty with dates. It was agreed to offer to host the next meeting if this would help to bring this meeting forward.

Cllr Saunders reported that herself and Cath Thomson (chair of PFA) had visited a school in Leicester to look at adult play equipment. They are looking at four pieces for the playing field.

It was discussed that each area forum has £20,000 funding for local projects.

18. PRESS RELEASE

Airfield Liaison Meeting, Noise, Telephone numbers. Plantation visits. Precept. The Owl.

There being no further business, the meeting closed at 9.40 pm

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

The VHMC are awaiting the 3rd quotation needed for the insurance company.

Cllr Carr asked what type of builders have quoted. Cllr Edmonds advised of the builders asked and asked Cllr Carr to recommend a specialist builder if known as the VHMC had difficulty getting responses from some builders. Cllr Carr stressed that the repairs need to be done properly and suggested specialist builders are used.

Cllr Edmonds stated that she is happy for any input or assistance on the insurance claim and repairs.

Cllr Shields suggested that the wall and building repairs are dealt with separately as the damaged wall is aesthetically bad and could be quickly repaired by a standard builder.

12. BURIAL GROUND / ALLOTMENTS

It was reported that the entrance needs to be brushed and cleared. Cllr Edmonds to ask John (gardener) to do the work.

13. PLAYING FIELD

Pavilion – agreement between PFA and PC

Cllr Saunders declared a prejudicial interest in this item. Cllr Shields disagreed that Cllr Saunders has a prejudicial interest and as such Cllr Edmonds agreed to speak to the standards officer and defer the discussion until the next meeting.

Cllr Edmonds to advise Cllr Saunders of the fire extinguisher and fire blanket contract for the Village Hall, so that the PFA can consider the same.

Manhole Covers – Pavilion

As three manhole covers had been replaced and agreed by email, the expense was ratified. Proposed by Cllr Best, seconded by Cllr Carr with all in favour.

14. FOOTPATHS AND BRIDLEWAYS

H98 – Condition of right of way

It was reported that a meeting with the rights of way officer, Cllr Best and Cllr Saunders had been arranged for Thursday 4th March. A request for the footpath to be clearly reinstated will be made.

15. FINANCE

Clerk Salary

The clerk left the meeting for this item.

It was proposed by Cllr Shields and seconded by Cllr Saunders with all in favour to award the clerk and annual increment of one SCP point which would increase the clerks salary from £5486.04 to £5686.25 per annum plus the SLCC / NALC approved annual increase.

The clerk then returned to the meeting.

Balances

Available funds as at 28/02/10 C £1000, Res £2358.84, BS £5828.39
(Plantation funds £354.63 included)

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

- (e) General noise disturbance – this is being investigated by Bev Green, who will be installing noise monitoring equipment in the surrounding villages. A decision would need to be sought by a magistrate if deemed a noise disturbance. It was requested that the clerk ask Bev Green where the equipment is placed as we have previously asked to be consulted on this.
- (f) Bund – The contractor reported that the finished bund will not be too high. Work and measuring is still being carried out. Planting has to be native so unable to plant evergreens.
- (g) Noise bleed – planning permission may be sought to extend the bund to alleviate noise bleed.
Cllr Shields requested that the clerk write to confirm that the bund should be 6m high, ask for the new planning application and request enforcement action.

20:45 Cllr Shepherd arrived

- (h) Lorry routing – Cllr Edmonds asked Cllr Shepherd what to do if the routing conditions are breached. Cllr Shepherd advised the Parish Council to ask the Borough Councillor to contact the planning lead member. Cllr Edmonds asked for the clerk to write to Charnwood with regard to the height of the bund, lorry routing, wheel washing, lorry access times and the bund sign off date.

Light – Seymour Rd

Cllr Pickford advised that residents had asked for a light at the bottom of Seymour Rd. It was agreed that the clerk request this from LCC highways.

Public Art at The Orchards

Cllr Edmonds read an email from Cllr McDermott who is unable to attend this meeting. He has advised that a project proposal will be ready soon. The clerk has offered assistance with grant funding and planning matters.

RCC Community Achievement Awards

It was agreed that we would not enter the competition this year.

Hedge – 1 Hubbard Close

The hedge at the front of this property has been cut at the bottom but not at the top so is overhanging the footway. Clerk to contact Debbi Payne (LCC)

Litter Survey

An email had been received from the waste manager suggesting weekly meetings to highlight problem areas or bins that need emptying more frequently. As time does not allow for a weekly meeting it was agreed that all Parish Councillors would monitor the litter situation and report to the clerk with photographs if possible.

10. PLANTATION

Cllr Pickford reported that the snowdrops are still in bloom at the Plantation. The next Volunteer day is to be next Sunday.

11. VILLAGE HALL

Cllr Edmonds reported that the structural survey has been completed and she will liaise with Cllr Shields for advice.

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

Cllr Saunders requested that the playing field be patrolled on weekend evenings. This was agreed by PCSO Ritchie.

19:55 PCSO Ritchie left

7. PLANNING

P/10/0197/2 – Manor Farm, 48 Barrow Road, Burton on the Wolds

Erection of a single storey extension to rear of dwelling.

It was agreed to request that the building remain as a single dwelling.

Email from Quorn Resident

An email from Alan Dunsmore was read, it requested that Parish Councils object to infill developments in local and neighbouring areas. It was agreed to write back and propose discussion be through Quorn Parish Council.

8. TRAFFIC / HIGHWAYS

Bus Service to Barrow

Cllr Pickford reported that she has had requests from local residents for this service to be reinstated. It was agreed that this item be placed on the agenda for the Joint Parish Councils meeting.

A60 Cotes – Vehicles speeds

A letter from Martin O'Connor (LCC) was read detailing the change in vehicle speeds resulting from the vehicle activated sign. It also advised of a review of the speed limit around Cotes and the possible extension of the 30mph speed limit. It was agreed that a meeting be set up between Martin O'Connor, Cllr Irving and the clerk to discuss further.

Height warning signs

Cllr Shields requested that the height warning signs at the brush bridge be checked as he has seen different figures on the signs. It was also requested to discuss turning points as Melton Mowbray and West Bridgford have these.

9. ENVIRONMENT

Airfield Liaison Meeting

Cllr Carr reported on the recent meeting attended by Cllrs Carr, Saunders and Pickford. The main points of the meeting were:

- (a) Caravan Rally - 18th - 20th June with concerts in the evenings. It was requested that traffic not come through Burton.
- (b) Site security – breaches have been reported to the police but is an ongoing problem.
- (c) Fuel pumps on site – permission is not required for type wanted.
- (d) Noise issues – John Farnham has claimed that noise problems will improve as he has taken over management once again. He stated that there is no limit on site capacity, but Everyman limit this to 350 people.
All problem exhausts have now been modified.

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

- Helen Robinson and David Hankin from Charnwood Borough Council will be attending the April meeting, they were unable to attend tonight.
Cllr Edmonds asked if the Parish Council wished to invite Hoton and Wymeswold Parish Councils to attend. Cllr Shields suggested not to invite on mass, and suggested a separate meeting, but to invite a representative from each Parish Council. Agreed as per Cllr Shields suggestion.
- The new bus stop has been erected in Cotes and the old bus shelter has been removed. The new bus shelters are on order.
- The letter was read regarding the conservation area. It confirmed that we had requested that the process be continued and put to committee in regard to making the centre of Burton on the Wolds a conservation area.
- An email from Mike Sheldrake (LCC highways) was read, detailing the potholes in the new road surface. It is reported that a rogue piece of material had been laid with the new surface and this had caused the pothole, this will be filled in shortly along with the repainting of the peeling / failed white lines and markings.
The change in the white lines and the omission of some of the lineage was discussed, along with Mr Sheldrakes' reasoning for the reduced lineage. It was proposed by Cllr Shields and seconded by Cllr Carr with all in favour to request that the white lines be reinstated.
- The response from highways regarding the footpath clearing was read, stating that the Cotes to Hoton stretch would be cleared. As other areas had been included in the complaint, it was requested that the clerk write back and stress that the Parish Councils priority was for all the areas reported, not just Cotes and ask for all of the requested areas to be cleared.
- An email was read from the Burton on the Wolds Gardening Club thanking the Parish Council for funding the removable fence panel in the Village Hall Millennium Garden. The club also thanked Mr Gunn for all the work he had put in to researching, designing, and erecting this panel.

5. QUESTIONS / COMMENTS FROM THE FLOOR (DEFERRED TO AFTER POLICE)

None

6. POLICE

PCSO Ritchie reported that during February petrol had been stolen from the garage and in a separate incident a road roller had been stolen from a construction site.

In Hoton a arrest had been made for class B drugs (personal use).

PCSO Ritchie reported that one of the priorities is HGV weight limits in the Wolds.

He advised without white lines, users would still be expected to use the road safely.

It was reported that some Everyman cars visit the petrol station with only show plates, details need to be recorded so that it can be investigated. Cllr Carr commented that when Everyman install a petrol supply on site this will not happen, but the installation will be a detriment to the village and garage.

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

COUNCIL MEETING MINUTES

2ND MARCH 2010

Minutes of a meeting of Burton on the Wolds, Cotes and Prestwold Parish Council held at the Village Hall, Burton on the Wolds, Tuesday 2nd March 2010 at 7.30pm

Present

Cllr D Edmonds (Chair)
Cllr R Shields (Vice Chair)
Cllr D Irving (from 19:35)
Cllr W Best
Cllr A Carr
Cllr R Saunders
Cllr M Pickford

Mrs S Best (Parish Clerk)

In attendance

Cllr R Shepherd (20:45), PCSO Nigel Ritchie, 2 electors

1. APOLOGIES FOR ABSENCE

Cllr D McDermott

2. DISCLOSURES OF INTERESTS

Cllr D Edmonds	Personal interest in Village Hall matters as Chair of the Village Hall Management Committee.
Cllr R Shields	None
Cllr R Saunders	Personal interest in Prestwold Estate matters as secretary of PERS and in the PFA as PC representative.
Cllr W Best	Personal interest in Prestwold Estate matters as Chairman of the Prestwold estate dog owners group and in the Plantation as PC representative.
Cllr D Irving	None
Cllr A Carr	None
Cllr M Pickford	Personal interest in the Plantation as Chair.

3. MINUTES OF LAST MEETING

The minutes of the previous Parish Council meeting held on 2nd February 2010 were accepted as a true and correct record and were signed by the Cllr Edmonds. Proposed by Cllr Shields and seconded by Cllr Saunders. All in favour.

4. MATTERS ARISING

Cllr Edmonds read the clerks report detailing the following matters:

- The clerk is awaiting the license from Leicestershire County Council to cultivate the verge opposite Springfield Close.

19:35 Cllr Irving arrived

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

COUNCIL MEETING MINUTES

2ND FEBRUARY 2010

Minutes of a meeting of Burton on the Wolds, Cotes and Prestwold Parish Council held at the Village Hall, Burton on the Wolds, Tuesday 2nd February 2010 at 7.30pm

Present

Cllr D Edmonds (Chair)
Cllr R Shields (Vice Chair)
Cllr D Irving
Cllr W Best
Cllr R Saunders
Cllr M Pickford

Mrs S Best (Parish Clerk)

In attendance

Cllr R Shepherd (20:25), Cllr J Bokor, PC Lynne Gilbertson and colleague (20:20), 1 elector

1. APOLOGIES FOR ABSENCE

Cllr A Carr, Cllr D McDermott

2. DISCLOSURES OF INTERESTS

Cllr D Edmonds	Personal interest in Village Hall matters as Chair of the Village Hall Management Committee.
Cllr R Shields	None
Cllr R Saunders	Personal interest in Prestwold Estate matters as secretary of PERS and in the PFA as PC representative.
Cllr W Best	Personal interest in Prestwold Estate matters as Chairman of the Prestwold estate dog owners group and in the Plantation as PC representative.
Cllr D Irving	None
Cllr M Pickford	Personal interest in the Plantation as Chair.

3. MINUTES OF LAST MEETING

The minutes of the previous Parish Council meeting held on 12th January 2010 were amended on page 3034 and then accepted as a true and correct record and were signed by the Cllr Edmonds. Proposed by Cllr Shields and seconded by Cllr Pickford. All in favour.

4. MATTERS ARISING

Cllr Edmonds read the clerks report detailing the following matters:

- The clerk attended a meeting with Mrs Pepper and members of the PCC. The PCC had in 2008/9 made a decision to only allow natural stone headstones and

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for the rules of the Church to be strictly adhered to. A letter has been sent to all funeral directors. It was agreed that as Mr Pepper was buried whilst the changes were taking place a granite headstone with a book and sheaf inscription is to be allowed on this occasion. Mrs Pepper is also wanting to provide a bench in the burial ground. Drawings and specifications are to be sent to the PCC, the PC will also be consulted.

- Mr Clarke of 24 Springfield Close has again had dog waste thrown into his garden. The dog warden and police are aware.
- The clerk is awaiting further quotes for the verge opposite Springfield Close. The Parish Council requires a licence to cultivate from LCC which costs £100 and entails a location plan and summary of what we want to do. Cllr Irving proposed, Cllr Best seconded and all in favour for the contract to be awarded to Roma Landscapes and to apply for a licence to cultivate.

5. QUESTIONS / COMMENTS FROM THE FLOOR

Mrs Staples advised that residents were not made aware of the highways works being carried out between the roundabout and Springfield Close.

Mrs Staples reported that more lorries had been seen coming through the village from the direction of the A46 and proceeding towards the airfield. It was agreed that requests for registration numbers would be put in the Link.

Mrs Staples advised that Burton Lane, Wymeswold had been very slippery and an accident had occurred. She had contacted LCC, who had refused to close the road. Cllr Bokor is to request Cllr Shepherd raise the issue with the school travel team.

6. POLICE

As the Police were not yet present. This item was deferred. See item 9a

7. PLANNING

Airfield Bund construction

The correspondence from Helen Robinson was read by Cllr Edmonds. It was agreed that the following points be put to Helen Robinson:

1. What is the correct route from the A46 to the site.
2. Wymeswold Lane entrance is being used.
3. Residents continue to witness lorries full of building waste.
4. Security of site
5. "racetrack" on website should be removed.
6. Wheel washing facilities

It was agreed that Cllrs Shields, Pickford and Saunders would attend the Liaison meeting on 22nd February.

Industrial Estate Planning Permissions and usage

Helen Robinson had advised that the investigation into the planning and usage on the Industrial Estate would take 2 months to complete. It was agreed to invite Helen Robinson and David Hankin to attend the next Parish Council meeting, along with a

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representative of Wymeswold PC.

It was requested that the clerk forward the traffic survey to the Parish Council prior to this meeting.

P/10/0149/2 – 5 Barrow Rd, Burton on the Wolds

It was agreed to object to this application on the grounds of over dominance, loss of light, over development of the site and the adverse effect on neighbouring properties. All in favour.

2010/L195/02 – Burton on the Wolds Primary School

No objections.

P/10/0084/2 – 16 Barrow Road, Burton on the Wolds

No objections.

8. TRAFFIC / HIGHWAYS

Traffic calming scheme – Barrow Rd – 6 months speed results

Cllr Edmonds read the report detailing the reduction in vehicle speeds along Barrow Road, Burton on the Wolds.

Resurfacing

The recent road resurfacing work was discussed, It was requested that the clerk contact Highways as the white lines have not been put back and the paint is already peeling.

Bus Shelter – Springfield Close

It was reported that chunks of concrete had been left in the grassed area around the bus shelter. Clerk to arrange for the contractors to rectify.

Footpath Clearing

It was requested that the clerk write again to Highways, as the footpaths in Burton and Cotes have still not been cleared and some are very overgrown.

9. ENVIRONMENT

Conservation area – Burton on the Wolds

Cllr Edmonds reviewed the past correspondence

20:20 PC Lynne Gilbertson and colleague arrived.

It was agreed to request that the centre of Burton on the Wolds be designated as a conservation area. Clerk to write to Martin Tincknell. It was also agreed that the designation would not be funded by the Parish Councils funds, but grant funding could be sought for improvements to barriers etc. Proposed by Cllr Pickford, seconded by Cllr Best, Cllr Shields abstained, all others in favour.

20:22 Cllr Shepherd arrived

Public Art – The Orchards

In the absence of Cllr McDermott, it was agreed that the clerk would contact Cllr McDermott to offer assistance in this project as funds need to be spent prior to December 2010.

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Litter Pick report

Cllr Saunders reported that the recent litter pick had been attended by 12 volunteers, of which 4 were Parish Councillors. All roads except Loughborough Rd was cleared and 20 bags of rubbish and one wheelbarrow were collected. She also reported that the Village Hall had been heated all weekend as the thermostat was broken.

Thanks were given to Cllr Saunders for organising the Litter Pick.

9a. POLICE

Cllr Edmonds passed on a compliment she had received from a local resident.

The crimes in the Parish during January included:

1. Theft of ipod from Melton Rd business – Burton.
2. Theft of lead from Church – Prestwold
3. Heating oil stolen – Hayhill Ind Est – Barrow

PC Gilbertson advised that the policing priorities will include HGV's travelling through the Wolds villages. Police are planning to stop HGV's and checking lawful travel.

Cllr Shields queried the security of the racetrack as it has been used by joy riders. Police to investigate.

Cllr Edmonds queried the number of lorries entering the Industrial Estate. Police to investigate.

It was agreed that PC Gilbertson would email the clerk with wording to go in The Link, this is to ask for volunteers to traffic watch.

20:40 PC Gilbertson and colleague left.

10. PLANTATION

Cllr Pickford reported that Snowdrop Day had been advertised for the coming weekend.

Cllr Saunders asked for the clerk to put up notices asking dog owners to pick up and bag waste and not to put it in the undergrowth.

11. VILLAGE HALL

Parish Council Representative required

Cllr Edmonds requested that the Parish Council review the option to manage the Village Hall as a sub committee. All to consider.

12. BURIAL GROUND / ALLOTMENTS

It was requested that the clerk contact Peter Stewart to deal with the Mole infestation in the Burial Ground.

13. PLAYING FIELD

Cllr Saunders reported that the Community Fund have awarded the cost of the VAT for the new bollards.

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14. FOOTPATHS AND BRIDLEWAYS

H98 Footpath

Cllr Saunders and Cllr Best requested that the clerk arrange for the footpath officer to visit H98 as although line marked, has not been rolled.

Brook St Footpath

Cllr Saunders advised that she had met a horse using this narrow footpath and requested that the clerk put signs up advising that this footpath is not suitable for horse use.

20:55 Cllr Shepherd and Cllr Bokor left

15. FINANCE

Contributions to third parties

The clerk asked for any comments following the spreadsheets emailed to all, which detailed third party contributions, previous precepts and historical reserves held by the Parish Council. There were no comments, apart from Cllr Shields previous request for a more detailed report on the reduction of reserves and historic spending patterns for larger items / projects. Clerk to action.

Balances

Available funds as at 31/01/10 C £1000, Res £3641.91, BS £5828.39
(Plantation funds £484.63 included)

16. AUTHORISATION OF CHEQUES

It was proposed by Cllr Best, seconded by Cllr Pickford and carried that the following cheques be authorised and signed:

To sign this meeting

Sarah Best	Expenses	£63.43
Robert Shields	Plants	£12.00
Paul Rushforth	Plantation chipping	£130.00
SWALEC	Village Hall Electric	£224.49
SWALEC	Pavilion Electric	£69.06
Staples	Ink Cartridges	£118.65
Severn Trent Water	Burial Ground	£10.18
Leicestershire County Council	Street Lighting recharge	£134.89
Total		£762.70

17. MISCELLANEOUS MATTERS

Consultation on the transfer of 10 LCC residential care homes.

No comments

Website – members area use. Presentation for public viewing?

It was agreed that the members area on the website was not longer needed, as the clerk sends a pdf of the forthcoming presentation with the agendas. It was also agreed that as the presentation is in draft form this is not for public viewing.

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Cold Calling Zones

A letter was read detailing a scheme for cold calling zones. This was not deemed suitable for our parishes at the present time.

Village Hall Repairs

Cllr Shields asked Cllr Edmonds for a progress report on the Village Hall repairs. Cllr Edmonds advised that the VHMC are proceeding at speed, and commented that there had been some confusion as to who was dealing with the incident, which had led to the police not reporting back to the VHMC.

18. PRESS RELEASE

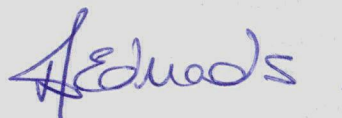
Volunteers for Police operation (after wording from PC Gilbertson); Registration numbers for lorries not abiding to the planning routing conditions for the bund; Litter pick; Asking dog owners to pick up waste, especially in the plan; change of bin size and new bin in the plan.

It was agreed that the following item would be discussed in closed session. Press and public were excluded from the session.

19. GROUND MAINTENANCE TENDER FOR 2010

The clerk reported on all of the tenders received for the ground maintenance contract for the coming season. After deliberation it was proposed by Cllr Saunders, seconded by Cllr Shields with all in favour to award the 2010 contract to Roma Landscapes. The maintenance of the verge opposite Springfield Close to be included in the contract.

There being no further business, the meeting closed at 9.15 pm



BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

COUNCIL MEETING MINUTES

12TH JANUARY 2010

Minutes of a meeting of Burton on the Wolds, Cotes and Prestwold Parish Council held at the Village Hall, Burton on the Wolds, Tuesday 12th January 2010 at 7.30pm

Present

Cllr D Edmonds (Chair)
Cllr R Shields (Vice Chair)
Cllr D McDermott
Cllr D Irving
Cllr W Best
Cllr A Carr
Cllr R Saunders
Cllr M Pickford

Mrs S Best (Parish Clerk)

In attendance

Cllr R Shepherd, Cllr J Bokor, PC Lynne Gilbertson (20:45)

1. APOLOGIES FOR ABSENCE

None

2. DISCLOSURES OF INTERESTS

Cllr D Edmonds	Personal interest in Village Hall matters as Chair of the Village Hall Management Committee.
Cllr R Shields	None
Cllr R Saunders	Personal interest in Prestwold Estate matters as secretary of PERS and in the PFA as PC representative.
Cllr W Best	Personal interest in Prestwold Estate matters as Chairman of the Prestwold estate dog owners group and in the Plantation as PC representative.
Cllr A Carr	None
Cllr D Irving	None
Cllr D McDermott	Personal interest in the Plantation as PC representative.
Cllr M Pickford	Personal interest in the Plantation as Chair.

3. MINUTES OF LAST MEETING

The minutes of the previous Parish Council meeting held on 1st December 2009 were accepted as a true and correct record and were signed by the Cllr Edmonds. Proposed by Cllr Shields and seconded by Cllr Pickford. All in favour.

4. MATTERS ARISING

Cllr Edmonds read the clerks report detailing the following matters:

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- Proposed Highway Works – Burton on the Wolds. Letter from Mike Sheldrake has been circulated and put on the noticeboards. Widening will not take place. Maintenance will take place between mid January and end of February and will take one week.
- An email has been received from Richard Williams, advising that the marking of H98 footpath has been chased and the owner has promised to mark the footpath.
- The following response was agreed via email and sent to Anne Smith on the 8th January in response to the Bus Stop Improvements Consultation.

Burton on the Wolds, Cotes and Prestwold Parish Council have reviewed and discussed the proposals for the Bus Stop Improvement Scheme. We request that the shelter at stop 6605 is removed from the scheme, as there is insufficient room for any additional structures in this area. The Parish Council are in agreement with the remaining scheme.

It was requested that the clerk enquire if the road resurfacing is in stages and to check if resurfacing will continue past the roundabout. Email to all.

The style of the proposed bus shelter near the Greyhound was discussed. It was agreed to ask for a wooden shelter, proposed by Cllr Best, seconded by Cllr McDermott with all in favour.

5. QUESTIONS / COMMENTS FROM THE FLOOR

None

6. POLICE

Cllr Edmonds reported on the Wolds Crime Figures for December 2009.

1. Burton – Theft of a trailer and two quad bikes.
2. Cotes – one burglary attempt, one burglary of outbuilding and two vehicles damaged.

It had been reported by PC Gilbertson that there is no further progress on the damage to the Village Hall. It was requested that the clerk contact PC Gilbertson as pieces of evidence are still held and the investigating officer had advised that leads were being followed and that he would report back, he had not.

7. PLANNING

Charnwood Borough Council – Enforcement Policy – Consultation
Cllr Shields agreed to review.

P/09/0395/2 281 Narrow Lane, Burton on the Wolds, LE12 6SD

No objections providing it stays as non residential use.

P/09/2298/2 2 The Willows, Burton on the Wolds, LE12 5AP

Granted with conditions.

Italics denote notifications of planning decisions or additional information

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8. TRAFFIC / HIGHWAYS

Signage Survey

Cllrs Shields and Best had independently reviewed the signs in Burton on the Wolds. It was agreed that the proposed new road narrows sign would need to replace the roundabout sign. Clerk to email M Sheldrake. All other signs are necessary.

Village entrance schemes were discussed, Cllr Bokor advised that Wymeswold scheme slows lorries down. It was agreed that the clerk would write to Matthew Lugg at LCC suggesting Burton become a sample village for such works.

20:15 Cllr Shepherd left

9. ENVIRONMENT

Litter Pick – Volunteers needed

Cllr Saunders asked for attendees at the Litter Pick on Sunday 24th January. It was suggested that the Burton and Wymeswold volunteers meet in the Greyhound afterwards.

Cllr Edmonds offered to open up the Village Hall and serve refreshments from 12 noon.

Verge opposite Springfield Close

A letter from Roma Landscapes had been received suggesting planting of the verge. A price is to be obtained with comparison quotes, authority from LCC and approved via email.

Conservation area

Cllr Edmonds reported that Mark Fennel from CBC had previously advised that the centre of the village could be designated as a conservation area. He had suggested replacing the grey barriers with ones to match the ones near Fountain House. Mark Fennel had advised that the cost to designate would be £5500. Cllr Bokor was asked to request that the process was continued at no cost as 2/3 of the work had been completed.

Lorry movements

Cllr Shields had ~~seen~~ *heard that* lorry movements come through the village from work on the A46 to the airfield. Clerk to forward Helen Robinsons responses to all.

Everyman Calender

Cllr Pickford advised that the calender has been changed, the link is on the PC website. Clerk to ask Everyman to remove the word 'racetrack' from its advertising.

Salt Bin

Hellen Jarvis had requested on behalf of the school, for a Salt Bin near or on school grounds. Clerk to advise that school need to contact LCC direct if on school property.

20:40 Cllr Bokor left

Cotes – Highway works

Cllr Irving requested that the clerk push for the work already agreed on Stanford Lane, Cotes to take place this year if budgets allow.

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

10. PLANTATION

Cllr Pickford reported that University staff will be volunteering on 3rd February. The next Volunteer Sunday will be 7th February and will be advertised as 'Snowdrop Day'. On this day the community fund volunteers will also attend to clear out the garage.

11. VILLAGE HALL

Damage

Cllr Carr expressed his concern that the VPMC had only been asked for two quotes and had not been asked for a structural survey.

Cllr Edmonds to ask the insurance company to arrange for a structural engineer to attend site.

PC Gilbertson advised that the lines of enquiry were now cold. The investigating officer advised PC Gilbertson that they had attended after the culprits collected evidence not before as had been previously stated.

Owl

Cllr Carr advised that the installation would possibly start on 25th January, weather permitting.

12. BURIAL GROUND / ALLOTMENTS

The new fence was discussed, as it is pressure treated timber it was agreed that painting or staining is not required.

13. PLAYING FIELD

Cllr Sanders reported that a shower is leaking in the Pavilion. She will get quotes and the Parish Council will pay for repairs.

14. FOOTPATHS AND BRIDLEWAYS

None

Police (deferred from item 6)

PC Gilbertson advised that extra officers were patrolling the North Area. She advised that there had been a spate of Sat Navs being stolen in Barrow.

Cllr Irving asked if there had been and Diesel thefts, PC Gilbertson advised that none had been reported.

15. FINANCE

Precept

It was agreed to reduce the Precept and give a 10% reduction in the Parish Council part of the Council Tax bill.

Balances

Available funds as at 31/12/09 C £1000, Res £2045.85, BS £9805.39
(Plantation funds £484.63 included)

BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

16. AUTHORISATION OF CHEQUES

It was proposed by Cllr McDermott, seconded by Cllr Saunders and carried that the following cheques be authorised and signed:

To sign this meeting

E-On	Village Hall Gas	£488.89
Severn Trent Water	Pavilion Water	£104.49
Swannington Ground Services	Fencing	£710.70
Staples	Stationary	£40.42
Marsh & Moss	Accountants	£345.00
JRB Enterprises	Dog Gloves	£37.95
Roma Landscapes	Graves levelling	£322.00
Sarah Best	Expenses	£34.58
	Total	£2084.03

17. MISCELLANEOUS MATTERS

Electoral Register

An update of the electoral register figures was read by Cllr Edmonds.

Communication of important events or incidents in our Villages to Parish Councillors

Cllr Carr requested better communication when incidents happen in the Parish.

Charnwood Borough Council – Budget Consultation

Cllr Edmonds agreed to review this consultation. Clerk to email correspondence.

CPRE – Influencing the Planning Process – Sat 13th Feb 10am – 4pm

Clerk to email details to all. Cllrs Shields and Irving are interested in attending.

PRIDE alarms

A donation has been requested. This has been declined.

Clerks holiday request

The clerk requested a holiday from May 27th to June 12th inclusive. It was agreed to take the Council annual break in June.

Prestwold Event

The following email has been received: “We have been asked to inform you that we will be holding an event at Prestwold Hall on 18-20 June 2010. This will be a motorhome and camping event with an exhibition area and evening outdoor concerts”.

18. PRESS RELEASE

Salt / Grit not for personal use. Litter pick. Snowdrop day.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 9.25 PM

Edmonds
DJ EDMONDS.